Canada-Ontario Job Grant: Resolutions to Common Errors
Table of Contents

Canada-Ontario Job Grant: Resolutions to Common Errors...................................................... 1
Document History .................................................................................................................. 3
1.1 Introduction................................................................................................................... 4
1.2 Understanding the Participant Service Plan Calculations............................................. 4
1.3 Scenario 1 .................................................................................................................... 4
1.4 Scenario 2 ................................................................................................................... 4

Error! Bookmark not defined.
Document History

<table>
<thead>
<tr>
<th>Version #</th>
<th>Date</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.0</td>
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</tr>
<tr>
<td>1.2</td>
<td>December 2018</td>
<td>Updates screenshot for Curam V7 Upgrade</td>
</tr>
</tbody>
</table>
1.1 Introduction

Service providers may receive error messages when entering participant estimated costs, actual costs or closing Canada-Ontario Job Grant (COJG) employer service plans. This is due to a rounding issue when the funds are being distributed amongst the participants. This guide is to help service providers resolve common error messages.

1.2 Understanding the Participant Service Plan Calculations

Actual Employer Cash Contribution (1) + Actual Ministry Cash Contribution (2) = Total Cost of Training

![Diagram showing calculations]

- Actual Ministry Total Contribution does not equal the Total Cost of Training

1.3 Scenario 1

Error message

What does this error message mean?

The Estimated Ministry Contribution under each participant exceeds the employer service plan ministry contribution divided by the number of participants.

When does this error occur?

This error usually occurs when entering the Estimated Employer Cash Contribution, and Estimated Total Cost in the participant plan item.

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ES290: The sum of Estimated/Actual Ministry Contribution for all "Skills Training Course" plan items cannot exceed the ratio within the linked COJG Employer case applied to the sum of Total Cost amounts for the same plan items.
Why did this error occur?

Based on the error message, the Total Ministry Contribution exceeds 2/3 of the total cost of training.
How do I solve it?

Always round up the Estimated Employer Cash when the amount has more than 2 decimals (e.g. 86.833333 should be rounded up to 86.84). This will avoid exceeding the Ministry Contribution which is a maximum 2/3 of Total Training Cost or $10,000 per trainee, whichever is less.

✓ Step 1: Client Summary Page

Go to the employer client summary page and take a look at the employer and ministry contributions.

- Employer Cash Contribution = 2,000.00
- Ministry Contribution = 10,000.00

✓ Step 2: Modify Plan Item Page

Go to the participant plan item and re-calculate the Estimated Employer Cash Contribution, and Estimated Total Cost using the following calculations:

- employer cash contribution / number of participants = estimated employer cash contribution  
  2,000 / 2 = 1,000
- total cost of training / number of participants = Estimated Total cost  
  12,000 / 2 = 6,000
Reminder: the system will only allow 2 decimals. If the calculations produce a number with more than 2 decimals, the remainder will be dropped off. For example, if the Estimated Employer Cash Contribution was 86.833333, round up to 86.84.