



March 7, 2011

Dear College President,

I am writing to provide you with an update on Second Career.

Second Career (SC) continues to be a success. Since June 2008, SC has helped more than 40,000 Ontarians participate in training.

Helping Ontarians get the skills they need for today's jobs is an important part of our government's Open Ontario plan.

The Ministry of Training, Colleges and Universities is committed to supporting laid-off workers receive the training they need to succeed in today's labour market. We continue to work with our partners to ensure that the programs and services we offer respond to the needs of Ontarians.

At this time, I would like to highlight a few items for clarification.

#### Future of Second Career

As you know, in December 2009, the province merged our short- and long-term training programs (Ontario Skills Development and Second Career). Second Career continues to provide training opportunities for clients and is a permanent program in our suite of services. Ontario's economy is changing, and we are committed to equipping Ontarians for the knowledge-based economy.

#### Second Career College Tuition Differential (SC CTD)

In April 2011, colleges of applied arts and technology (CAATs) will receive new agreements for the SC College Tuition Differential for the 2011-12 fiscal year. The Employment and Training Division is working with Post Secondary Education Division to align the SC student enrolment reporting timelines and processes with the General Purpose Operating Grant for the 2011-12 SC College Tuition Differential Agreement. These changes will eliminate duplication in reporting, enhance accountability and reduce some of the administrative requirements of the colleges.

#### Ontario Skills Development (OSD) Flat Rate

This year will be the final year of the OSD Flat Rate funding, as the OSD program has merged with SC. The CAATs will continue to receive funding for clients through their SC College Tuition Differential agreements.

College of Applied Arts and Technology (CAAT)/Private Career College (PCC) Partnerships Policy

Please note that where a CAAT may enter into a partnership or other similar type of arrangement with a PCC to deliver a training program, the CAAT shall not pay, transfer or otherwise remunerate the PCC greater amounts than the SC PCC tuition policy applies (i.e., \$14/hour up to a maximum of \$10,000 for tuition costs, with some defined exemptions as set out in the SC Operational Guidelines). This clarification was made in SC Questions and Answers for Service Providers posted on the Employment Ontario Partners' Gateway (EOPG) on January 28, 2011 at: <http://www.tcu.gov.on.ca/eng/eopg/programs/secondcareer.html>.

For more details about the SC guidelines and other modifications, including answers to frequently asked questions, please visit <http://www.ontario.ca/secondcareer>.

If you have any other questions, please contact your local Ministry office.

I appreciate your continued support and cooperation as we work to provide greater opportunities for Ontarians to receive the training they need to succeed in today's job market.

Sincerely,



Laurie LeBlanc  
Assistant Deputy Minister  
Employment and Training Division

c: Linda Franklin,  
President and CEO, Colleges Ontario

Nancy Naylor  
Assistant Deputy Minister  
Post Secondary Education Division, Ministry of Training, Colleges and Universities  
(MTCU)