

**Ministry of Training,
Colleges and Universities**

Service Delivery Branch
33 Bloor Street East
2nd Floor
Toronto ON M7A 2S3

**Ministère de la Formation
et des Collèges et Universités**

Direction de la prestation des services
33, rue Bloor Est,
2^e étage
Toronto ON M7A 2S3



April 05, 2011

Dear Literacy and Basic Skills Delivery Agencies,

The Ontario Ministry of Training, Colleges and Universities (MTCU) is pleased to announce that over the next 3 years the government will invest an additional \$44M in literacy and basic skills. This translates into a \$13M annual increase in the total envelope for literacy and basic skills

Our priorities for 2011-2012, outlined in the 2011-2012 Business Plan package for delivery agencies, continue to support the goals of the LBS program and the vision of Employment Ontario. We remain committed to providing quality LBS services to the learners who benefit from our programs. The \$13M annual investment will go towards increasing the base funding for LBS service delivery organizations. The ministry will distribute \$9M to the base budgets of LBS service delivery organizations in all streams and sectors. The rest will be used to introduce stable funding for the e-channel stream.

A portion of the \$9M will be used to establish a baseline funding level of \$100,000 for all LBS service providers whose 2008-09 base funding was below that level. The remaining portion will be distributed to the remaining LBS service delivery providers. The increased baseline funding level for service delivery sites will improve the capacity of LBS service delivery organizations to deliver consistent, high quality services to learners and will improve accountability to prepare for a more responsive LBS delivery system that includes the Ontario Adult Literacy Curriculum Framework (OALCF), Employment Ontario Information System and other future program developments.

In addition, the ministry will provide a further one-time allocation of \$5M that will be used to support the implementation of EOIS, the new adult learning curriculum and research and development. Part of the \$5M will include a one-time additional funding allocation to LBS support organizations. Further details on this one-time investment will be coming soon.

Next steps

Your regional LBS Field Consultant or Employment and Training Consultant will be in contact with you to discuss increased funding and related activity. The process to determine new activity level for this increased investment will follow a similar format to the business planning process for 2011-2012. The following documents for Literacy and Basic Skills (LBS), Academic Upgrading (AU), and existing Academic Upgrading Partnerships (AUP) have been posted on the Employment Ontario Partners Gateway website at <http://www.tcu.gov.on.ca/eng/eopg/programs/training.html>

- *Request to Amend 2011 – 2012 LBS Business Plan*

- *Request to Amend 2011 - 2012 Business Plan - Delivery Agency Instructions for LBS, Academic Upgrading (AU) and AU Partnership*

LBS organizations must prepare the *Request to Amend 2011 – 2012 LBS Business Plan* using the site targets on the 2011-2012 original Schedule B found in their 2011-2013 LBS agreement.

Delivery Agencies will have **one week** to complete and submit their *Request to Amend 2011 – 2012 LBS Business Plan* to the Ministry. Please read over the documents closely and follow all instructions. Please contact your regional LBS Field Consultant or Employment and Training Consultant if you have any further questions related to the completion of your plan.

Process for returning *Request to Amend 2011 – 2012 LBS Business Plan*

Requests to amend Business Plans are due at the Ministry by **4:00p.m. Thursday April 14, 2011**. Please send the *Request to Amend 2011 – 2012 LBS Business Plan* to the TCU Regional Contact listed in the *Request to Amend 2011 - 2012 Business Plan - Delivery Agency Instructions for LBS, Academic Upgrading (AU) and AU Partnership*. Once your request has been recommended and approved an amending agreement will be printed and sent to your agency for signature.

Please note that any public communications or announcements about your new funding allocations can only take place once your new agreement has been officially confirmed by the Ministry.

Should you have any questions or concerns, please contact your TCU Field Consultant or Employment and Training Consultant.

We appreciate your hard work and continued service to our LBS learners.

Sincerely,

Original Signed by
Barb Simmons
Director, Service Delivery Branch
Ministry of Training, Colleges and Universities

cc: Laurie LeBlanc, Assistant Deputy Minister
Teresa Damaso, Central Region Branch
Robert Dupuis, Eastern Region Branch
Jim Adams, Northern Region Branch
Sherree Mahood, Western Region Branch