

## Employment Ontario Information System (EOIS) Case Management System (CaMS) Bulletin

### **EOIS-CaMS Release 5.0**

The purpose of this bulletin is to provide Targeted Initiative for Older Workers (TIOW), Canada-Ontario Job Grant (COJG), Literacy and Basic Skills (LBS), and Employment Service (ES) service delivery organizations with an update on the launch of new functionality in EOIS-CaMS Release 5.0 on May 11, 2015.

#### **Targeted Initiative for Older Workers (TIOW)**

A new service plan type for Targeted Initiative for Older Workers (TIOW) service providers will be launched as part of Release 5.0. TIOW providers will be able to enter active and new clients/plans and maintain them in EOIS-CaMS. This will enable ministry program data to be in one source area, allow for better analytics across programs within the ministry, and eliminate service providers using interim datasets. Currently, TIOW service providers submit data to the ministry using Excel spreadsheets.

New TIOW reports will be available to service providers, located on the EOIS Service Provider Reporting Website. These reports will be released in a phased approach. For phase one, the following reports will include:

- Report 101 TIOW Case Activity Report - shows TIOW case participant activity and expenditures. It includes detailed participant information and program status which consists of active and closed cases by case owner.
- Report 103 TIOW Data Files - are provided as an optional resource in addition to the reports. They will be available for each service delivery site on a weekly basis, allowing service delivery sites to run their own queries for research and evaluation purposes.

#### **Enhancements to Canada-Ontario Job Grant Functionality**

To improve data management and analysis, a new process for capturing employer information is being introduced for COJG participating employers. Each COJG participating employer location will be associated to a Corporate Entity. The Corporate Entity module captures basic corporate-level information such as the CRA number and corporate address. Multiple branches, i.e., employers, may be associated to a single corporate entity, allowing for more accurate employer reporting. It is important to note that even employers with only one location will be required to create the corporate entity-branch structure.

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The corporate entity will be introduced as part of the workflow of approving a COJG application, creating an Employment Ontario Case and COJG Employer Service Plan. For example, the branch-level employer may already exist, in which case the corporate entity will need to be created. In other cases, both the corporate entity and the branch would need to be created. A desk aid that explains the different scenarios related to the new employer structure will be made available on the Employment Ontario Partners' Gateway (EOPG).

Further enhancements will also be made to the COJG Employer/Consortia Online Application Submission and the COJG Employer Service Plan to improve usability related to the data validations that were introduced as part of EOIS-CaMS Release 4.4. This will include improved error messaging and issues related to incorrect numerical rounding within the PDF application form. Also, the client summary section of the COJG Employer Service Plan has been condensed from four sections into two in order to improve data validations within the service plan.

### **Enhancements to LBS Service Plan and Enhanced Learner Plan**

In preparation for the implementation of Phase II-B of the LBS Performance Management Framework and the Learner Gains performance measure more specifically, the LBS service plan and enhanced learner plan will contain additional fields for Learner GAINS to eventually capture the reading, numeracy and document use scores from the initial and exit assessments. We ask that LBS service delivery organizations refrain from inputting any score in those fields (enter 0 in all fields) until the ministry formally announces the implementation of Phase II-B and Learner GAINS.

For service providers using the Enhanced Learner Plan (ELP), it is important to note that existing ELPs will continue to be accepted by the system; however, for ELPs downloaded prior to Release 5.0, the closure functionality cannot be used. These ELPs can still be uploaded, but closing the service plan will need to be performed in the service plan in EOIS-CaMS. Any ELPs downloaded after Release 5.0 can make use of the closure functionality.

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**EOIS-CaMS Reports**

For Release 5.0, a small number of changes were made to existing reports for service providers and ministry staff. Below is a list of the following reports:

<b>Report Name</b>	<b>Change</b>	<b>Program</b>
64 – LBS Detailed Service Quality	Addition of New Learners Pro-ration value	Literacy and Basic Skills
64 – LBS Performance Report	Learner GAINS score has been split into three new fields on the Client Summary page: <ul style="list-style-type: none"> <li>• Numeracy</li> <li>• Document Use</li> <li>• Reading</li> </ul>	Literacy and Basic Skills
11 – ES – Detailed Service Quality	Additional rows added to Customer Service for Employer and RI: <ul style="list-style-type: none"> <li>• Assisted Service Participants response rate</li> <li>• RI Workshop/Info Session Participants response rate</li> <li>• Placement Employers response rate</li> <li>• RI Employers response rate</li> </ul>	Employment Service

If you have any questions regarding the information in this bulletin, please contact your Ministry Consultant.

Thank you.

Finance, Analysis & Systems Support Branch

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