

Employment Ontario Information System (EOIS)
Case Management System (CaMS) Bulletin

COJG Data Validations

Due to the addition of data validations to the COJG Employer/Consortium Online Application, and inclusion of corresponding validations in EOIS-CaMS, COJG Service Providers may receive validation errors when approving applications that were submitted using the previous version of the online form. These validation errors may also occur when attempting to approve COJG Employer Service Plans. Users must correct the corresponding data in the application in EOIS-CaMS – there is no need for the employer to resubmit the form – or service plan prior to re-submitting for approval.

Some common examples of validations that may fail in EOIS-CaMS for applications submitted through the previous version of the online application:

- The “Total Cost” field in the Training Costs section must be equal to the “Total Cost of Training” field in the Employer Contribution section.

Training Cost and Grant Request			
Training Costs	Number of Trainees (A) *	Training Cost (\$) (B) *	Total (\$) (A*B)=C
Tuition or other training provider fees	10	\$700.00	\$7,000.00
Textbooks, software and other required materials	10	\$125.00	\$1,250.00
Mandatory student fees	10	\$0.00	\$0.00
Examination fees	10	\$75.00	\$750.00
Total			\$9,000.00

Contribution
<ul style="list-style-type: none"> • Employers with 50 or fewer employees may contribute a minimum of 1/6 of the total training costs in cash and 1/6 in-kind through wages to the trainee, or the employer may pay a minimum of 1/3 of the total training costs in cash. • Employers with over 50 employees must contribute a minimum of 1/3 towards the total training costs in cash. • Consortia may complete both sections if representing both small and large employer in this training request.

Values must be entered for both sections. If a section is not applicable, zeros must be entered.

Contribution for Employers with 50 or fewer Employees or a Consortium			
Total Cost of Training *	Employer Cash Contribution (minimum 1/6 of training cost) *	Employer In Kind Contribution (minimum 1/6 of training cost if applicable) *	MTCU Contribution (maximum 2/3 of Total Training Cost or \$10,000, whichever is less) *
\$9,000.00	\$1,500.00	\$1,500.00	\$6,000.00

Contribution for Employers with over 50 Employees or a Consortium		
Total Cost of Training *	Employer Contribution (minimum 1/3 of Total Training Cost) *	MTCU Contribution (maximum 2/3 of Total Training Cost or \$10,000, whichever is less) *

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The screenshot shows two parts of the CaMS interface. The top part is the 'Training Cost' section, which includes a table with columns for Training Cost, Number of Trainees (A), Training Cost (\$ (B)), and Total (\$ (A*B)=C). The bottom part is the 'COJG Employer Contribution' section, which shows contribution tables for employers with 50 or fewer employees and for those with over 50 employees. Red arrows in both screenshots point to the respective tabs in the navigation bar.

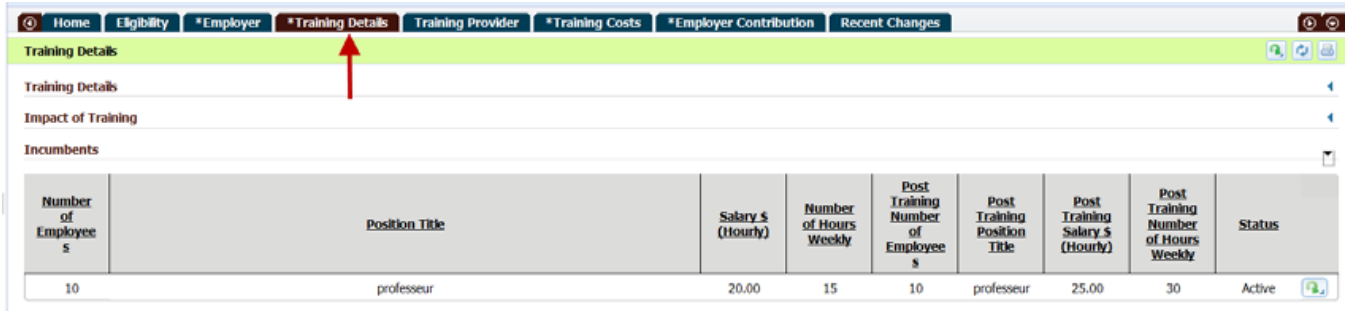
- No line items under “Number of Trainees” in the Training Costs Section can exceed the combined number of “New Hires” and “Incumbents” in the Training Details Section.

Training Cost and Grant Request			
Training Costs	Number of Trainees (A) *	Training Cost (\$) (B) *	Total (\$) (A*B)=C
Tuition or other training provider fees	10	\$700.00	\$7,000.00
Textbooks, software and other required materials	10	\$125.00	\$1,250.00
Mandatory student fees	10	\$0.00	\$0.00
Examination fees	10	\$75.00	\$750.00
Total			\$9,000.00

Incumbents							
Current				Post Training			
Number of Employees *	Position Title *	Salary \$ * (Hourly)	Number of Hours Weekly *	Number of Employees *	Position Title *	Salary \$ * (Hourly)	Number of Hours Weekly *
10	Nurse	\$15.00	20	10	Registered Nurse	\$20.00	30

This screenshot shows the 'Training Cost' section of the CaMS interface, identical to the one above. A red arrow points to the 'Training Costs' tab in the navigation bar.

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- The number of employees that was entered by the employer determines which subsection must be completed under Employer Contribution. In this example, the employer has indicated it has more than 50 employees in the Employer section and mistakenly completed the “Contribution for Employers with 50 or Fewer Employee or a Consortium” section.

Employer Details	
Type of Business *	Year Business Registered *
<input checked="" type="checkbox"/> Private <input type="checkbox"/> Not-for-Profit <input type="checkbox"/> First Nation	1984
Total number of employees in your company *	Total number of employees in your branch/location *
55	55

Contribution

- Employers with 50 or fewer employees may contribute a minimum of 1/6 of the total training costs in cash and 1/6 in-kind through wages to the trainee, or the employer may pay a minimum of 1/3 of the total training costs in cash.
- Employers with over 50 employees must contribute a minimum of 1/3 towards the total training costs in cash.
- Consortia may complete both sections if representing both small and large employer in this training request.

Values must be entered for both sections. If a section is not applicable, zeros must be entered.

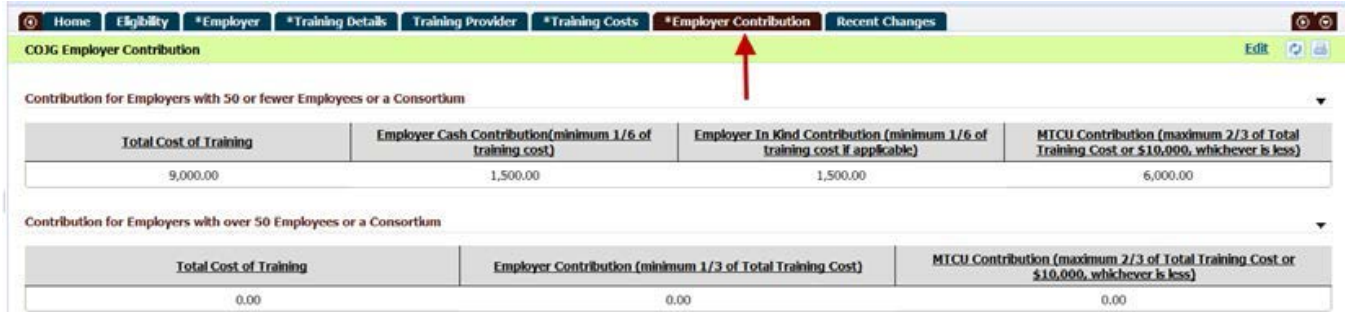
Contribution for Employers with 50 or fewer Employees or a Consortium

Total Cost of Training *	Employer Cash Contribution (minimum 1/6 of training cost) *	Employer In Kind Contribution (minimum 1/6 of training cost if applicable) *	MTCU Contribution (maximum 2/3 of Total Training Cost or \$10,000, whichever is less) *
\$9,000.00	\$1,500.00	\$1,500.00	\$6,000.00

Contribution for Employers with over 50 Employees or a Consortium

Total Cost of Training *	Employer Contribution (minimum 1/3 of Total Training Cost) *	MTCU Contribution (maximum 2/3 of Total Training Cost or \$10,000, whichever is less) *
\$0.00	\$0.00	\$0.00

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- The rules stated under the Employer Contribution section, such as the MTCU Contribution being a maximum of 2/3 of training costs, were not previously enforced.

Contribution for Employers with 50 or fewer Employees or a Consortium

Total Cost of Training *	Employer Cash Contribution (minimum 1/6 of training cost) *	Employer In Kind Contribution (minimum 1/6 of training cost if applicable) *	MTCU Contribution (maximum 2/3 of Total Training Cost or \$10,000, whichever is less) *
\$9,000.00	\$1,500.00	\$1,500.00	\$6,000.00

Total Cost of Training	Employer Cash Contribution (minimum 1/6 of training cost)	Employer In Kind Contribution (minimum 1/6 of training cost if applicable)	MTCU Contribution (maximum 2/3 of Total Training Cost or \$10,000, whichever is less)
9,000.00	1,500.00	1,500.00	6,000.00

A COJG application amount of \$7,000 ($\$7,000 \times .33 = \$2,333.33$) can be entered as \$2,334 as the Employer Contribution and \$4,666.00 for the Ministry as the program guidelines limit the Ministry contribution to up 2/3rds or \$10,000 whichever is less.

These data validations will help to ensure data integrity. The ministry apologizes for any inconvenience during this transition to the new online application.