

Employment Ontario Information System (EOIS) Case Management System (CaMS) Bulletin

Canada-Ontario Job Grant

The purpose of this bulletin is to provide Canada-Ontario Job Grant (COJG) service providers with an update on data validation errors that employers have been receiving when completing the COJG Employer/Consortia Online Application Submission. These issues are generally a result of rounding errors that cause data within the online form to fail validation. This bulletin will outline simple steps to resolve these issues.

Background

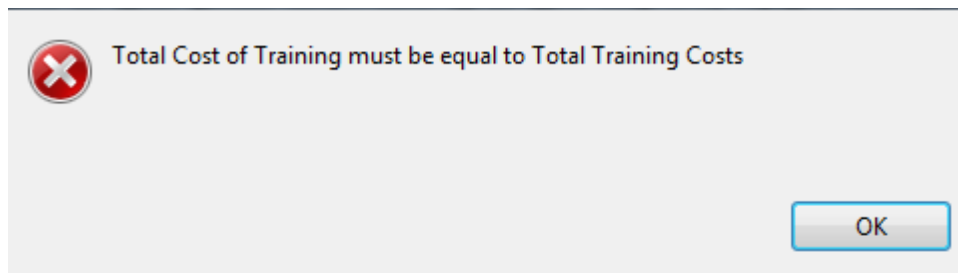
On February 23, 2015, Release 4.4 of EOIS-CaMS was launched. This release included an enhanced COJG Employer/Consortia Online Application Form with new data validations, including in the Training Details and Contributions sections, to ensure improved data quality.

Since the release of the new online form, some employers and COJG service providers have reported having issues with some of the new form validations. Most of these issues relate to rounding errors when calculating fractions.

Resolutions to Common Error Messages:

1. Total Cost of Training must be equal to Total Training Costs

If the following validation error appears, there are two simple resolutions.



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Scenario 1

If the Total Cost of Training (in the Contribution Section) is less than the Total Training Costs (in the Training Cost and Grant Requests section), increase the Employer Cash Contribution so that the totals match.

Before:

Training Cost and Grant Request			
Training Costs	Number of Trainees (A) *	Training Cost (\$) (B) *	Total (\$) (A*B)=C
Tuition or other training provider fees	7	\$525.00	\$3,675.00
Textbooks, software and other required materials	7	\$622.00	\$4,354.00
Mandatory student fees	7	\$1,290.00	\$9,030.00
Examination fees	7	\$428.00	\$2,996.00
Total			\$20,055.00

Contribution

- Employers with 50 or fewer employees may contribute a minimum of 1/6 of the total training costs in cash and 1/6 in-kind through wages to the trainee, or the employer may pay a minimum of 1/3 of the total training costs in cash.
- Employers with over 50 employees must contribute a minimum of 1/3 towards the total training costs in cash.
- Consortia may complete both sections if representing both small and large employer in this training request.

Values must be entered for both sections. If a section is not applicable, zeros must be entered.

Contribution for Employers with 50 or fewer Employees or a Consortium

Total Cost of Training *	Employer Cash Contribution (minimum 1/6 of training cost) *	Employer In Kind Contribution (minimum 1/6 of training cost if applicable) *	MTCU Contribution (maximum 2/3 of Total Training Cost or \$10,000, whichever is less) *
\$20,054.99	\$3,342.51	\$3,342.51	\$13,369.97

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After:

Training Cost and Grant Request			
Training Costs	Number of Trainees (A) *	Training Cost (\$) (B) *	Total (\$) (A*B)=C
Tuition or other training provider fees	7	\$525.00	\$3,675.00
Textbooks, software and other required materials	7	\$622.00	\$4,354.00
Mandatory student fees	7	\$1,290.00	\$9,030.00
Examination fees	7	\$428.00	\$2,996.00
Total			\$20,055.00

Contribution

- Employers with 50 or fewer employees may contribute a minimum of 1/6 of the total training costs in cash and 1/6 in-kind through wages to the trainee, or the employer may pay a minimum of 1/3 of the total training costs in cash.
- Employers with over 50 employees must contribute a minimum of 1/3 towards the total training costs in cash.
- Consortia may complete both sections if representing both small and large employer in this training request.

Values must be entered for both sections. If a section is not applicable, zeros must be entered.

Contribution for Employers with 50 or fewer Employees or a Consortium

Total Cost of Training *	Employer Cash Contribution (minimum 1/6 of training cost) *	Employer In Kind Contribution (minimum 1/6 of training cost if applicable) *	MTCU Contribution (maximum 2/3 of Total Training Cost or \$10,000, whichever is less) *
\$20,055.00	\$3,342.52 + 1 cent	\$3,342.51	\$13,369.97

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Scenario 2

If the Total Cost of Training (in the Contribution Section) is greater than the Total Training Costs (in the Training Cost and Grant Requests section), decrease the MTCU Contribution so that the totals match.

Before:

Training Cost and Grant Request			
Training Costs	Number of Trainees (A) *	Training Cost (\$) (B) *	Total (\$) (A*B)=C
Tuition or other training provider fees	7	\$525.00	\$3,675.00
Textbooks, software and other required materials	7	\$622.00	\$4,354.00
Mandatory student fees	7	\$1,290.00	\$9,030.00
Examination fees	7	\$428.00	\$2,996.00
Total			\$20,055.00

Contribution

- Employers with 50 or fewer employees may contribute a minimum of 1/6 of the total training costs in cash and 1/6 in-kind through wages to the trainee, or the employer may pay a minimum of 1/3 of the total training costs in cash.
- Employers with over 50 employees must contribute a minimum of 1/3 towards the total training costs in cash.
- Consortia may complete both sections if representing both small and large employer in this training request.

Values must be entered for both sections. If a section is not applicable, zeros must be entered.

Contribution for Employers with 50 or fewer Employees or a Consortium

Total Cost of Training *	Employer Cash Contribution (minimum 1/6 of training cost) *	Employer In Kind Contribution (minimum 1/6 of training cost if applicable) *	MTCU Contribution (maximum 2/3 of Total Training Cost or \$10,000, whichever is less) *
\$20,055.01	\$3,342.52	\$3,342.51	\$13,369.98

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After:

Training Cost and Grant Request			
Training Costs	Number of Trainees (A) *	Training Cost (\$) (B) *	Total (\$) (A*B)=C
Tuition or other training provider fees	7	\$525.00	\$3,675.00
Textbooks, software and other required materials	7	\$622.00	\$4,354.00
Mandatory student fees	7	\$1,290.00	\$9,030.00
Examination fees	7	\$428.00	\$2,996.00
Total			\$20,055.00

Contribution

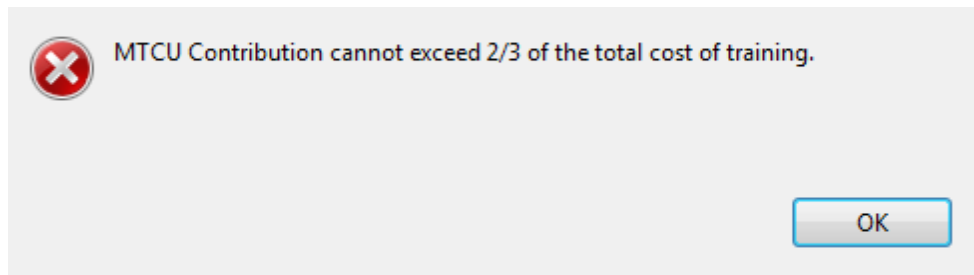
- Employers with 50 or fewer employees may contribute a minimum of 1/6 of the total training costs in cash and 1/6 in-kind through wages to the trainee, or the employer may pay a minimum of 1/3 of the total training costs in cash.
- Employers with over 50 employees must contribute a minimum of 1/3 towards the total training costs in cash.
- Consortia may complete both sections if representing both small and large employer in this training request.

Values must be entered for both sections. If a section is not applicable, zeros must be entered.

Contribution for Employers with 50 or fewer Employees or a Consortium			
Total Cost of Training *	Employer Cash Contribution (minimum 1/6 of training cost) *	Employer In Kind Contribution (minimum 1/6 of training cost if applicable) *	MTCU Contribution (maximum 2/3 of Total Training Cost or \$10,000, whichever is less) *
\$20,055.00	\$3,342.52	\$3,342.51	\$13,369.97 -1 Cent

2. MTCU Contribution cannot exceed 2/3 of the total cost of training

If the following validation error appears, there is a simple solution.



Reduce the MTCU contribution so that it is less than 2/3 of the Total Cost of Training and the error no longer occurs on validation. Determine the maximum MTCU Contribution by multiplying the Total Cost of Training by 2 and then dividing by 3. Next, increase the Employer Cash Contribution so that the Total Cost of Training (in the Contribution Section) is equal to the Total Training Costs (in the Training Cost and Grant Requests section).

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Before:

Training Cost and Grant Request			
Training Costs	Number of Trainees (A) *	Training Cost (\$) (B) *	Total (\$) (A*B)=C
Tuition or other training provider fees	7	\$525.00	\$3,675.00
Textbooks, software and other required materials	7	\$622.00	\$4,354.00
Mandatory student fees	7	\$1,290.00	\$9,030.00
Examination fees	7	\$428.00	\$2,996.00
Total			\$20,055.00

Contribution

- Employers with 50 or fewer employees may contribute a minimum of 1/6 of the total training costs in cash and 1/6 in-kind through wages to the trainee, or the employer may pay a minimum of 1/3 of the total training costs in cash.
- Employers with over 50 employees must contribute a minimum of 1/3 towards the total training costs in cash.
- Consortia may complete both sections if representing both small and large employer in this training request.

Values must be entered for both sections. If a section is not applicable, zeros must be entered.

Contribution for Employers with 50 or fewer Employees or a Consortium

Total Cost of Training *	Employer Cash Contribution (minimum 1/6 of training cost) *	Employer In Kind Contribution (minimum 1/6 of training cost if applicable) *	MTCU Contribution (maximum 2/3 of Total Training Cost or \$10,000, whichever is less) *
\$20,055.00	\$3,342.49	\$3,342.49	\$13,370.02

Contribution for Employers with over 50 Employees or a Consortium

Total Cost of Training *	Employer Contribution (minimum 1/3 of Total Training Cost) *	MTCU Contribution (maximum 2/3 of Total Training Cost or \$10,000, whichever is less) *
\$0.00	\$0.00	\$0.00

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After:

Training Cost and Grant Request			
Training Costs	Number of Trainees (A) *	Training Cost (\$) (B) *	Total (\$) (A*B)=C
Tuition or other training provider fees	7	\$525.00	\$3,675.00
Textbooks, software and other required materials	7	\$622.00	\$4,354.00
Mandatory student fees	7	\$1,290.00	\$9,030.00
Examination fees	7	\$428.00	\$2,996.00
Total			\$20,055.00

Contribution

- Employers with 50 or fewer employees may contribute a minimum of 1/6 of the total training costs in cash and 1/6 in-kind through wages to the trainee, or the employer may pay a minimum of 1/3 of the total training costs in cash.
- Employers with over 50 employees must contribute a minimum of 1/3 towards the total training costs in cash.
- Consortia may complete both sections if representing both small and large employer in this training request.

Values must be entered for both sections. If a section is not applicable, zeros must be entered.


Contribution for Employers with 50 or fewer Employees or a Consortium

Total Cost of Training *	Employer Cash Contribution (minimum 1/6 of training cost) *	Employer In Kind Contribution (minimum 1/6 of training cost if applicable) *	MTCU Contribution (maximum 2/3 of Total Training Cost or \$10,000, whichever is less) *
\$20,055.00	\$3,342.51 +2 cents	\$3,342.49	\$13,370.00 -2 Cents

Contribution for Employers with over 50 Employees or a Consortium

Total Cost of Training *	Employer Contribution (minimum 1/3 of Total Training Cost) *	MTCU Contribution (maximum 2/3 of Total Training Cost or \$10,000, whichever is less) *
\$0.00	\$0.00	\$0.00

3. Employer In Kind Contribution cannot exceed 50% of the Employer Contribution



Employer In Kind Contribution cannot exceed 50% of the Employer Contribution

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For employers with fewer than 50 employees, ensure that the Employer Cash Contribution is equal to or greater than the Employer In-Kind Contribution.

Contribution for Employers with 50 or fewer Employees or a Consortium			
Total Cost of Training *	Employer Cash Contribution (minimum 1/6 of training cost) *	Employer In Kind Contribution (minimum 1/6 of training cost if applicable) *	MTCU Contribution (maximum 2/3 of Total Training Cost or \$10,000, whichever is less) *
\$20,055.00	\$3,342.50	\$3,342.50	\$13,370.00

Future Enhancements to the COJG Employer/Consortia Online Application Submission

Future enhancements to the COJG Employer/Consortia Online Application Submission will include modifications to the validation calculations and the introduction of more robust error messages which signal to the exact amounts that must be entered to pass validations.

Support Materials

Thank you for your patience as the COJG Employer/Consortia Online Application Submission continues to be enhanced. Please direct any questions or concerns you may have to your MTCU regional office.

Thank you.

Finance, Analysis & Systems Support Branch

March 2015