



Canada-Ontario Job Grant Application Assessment Tool

The Canada-Ontario Job Grant (COJG) Application Assessment Tool is to be used by COJG service providers to prioritize COJG employer applications.

The highest priority will be given to applications in Tier 1. Funding consideration will be given to applications in Tier 2 only if there are no unapproved Tier 1 applications.

Within Tier 1 & 2, applications will be prioritized based on the highest "Average points per trainee".

Funding consideration will be given to applications in Tier 3 only if there are no pending applications in Tier 1 & 2.

As noted in the Transfer Payment Agreements, service providers must manage their funds to ensure funding is available for approved employer applicants throughout the term of the Agreement.

The Assessment Tool below provides details on which applications fall under each tier and how to prioritize within each tier.

Tier 1:

- The application supports trainees in a new or better job (includes retaining employees who have received a formal notice of layoff); **and**
- The employer has not been approved for COJG funding in the last six months.

Calculation

Trainee Status	# of Trainees	Points	Score
Unemployed to full-time employed			
Notice of lay-off to retained			
Part-time to full-time			
Seasonal to year-round			
Unemployed to part-time			
Increase in wages due to training			
Incumbent trainee with no increase in wage			
Completion of training leads to an industry recognized certification			
Total number of trainees on the application			
Total score			
Average points per trainee			

Tier 2:

- The application supports trainees in a new or better job (includes retaining employees who have received a formal notice of layoff), however, the employer has been approved for COJG funding in the last six months, **or**
- The application supports trainees with no increase in wage or change in position

Calculation

Trainee Status	# of Trainees	Points	Score
Training is for a new hire or employee on notice of lay-off			
Training leads to an increase in wages or number of hours worked			
Incumbent trainee with no increase in wages or number of hours			
Positive outcome of the previous COJG funded training			
Cost of training for each trainee is greater than \$1,000			
Training length is greater than 2 weeks or 60 hours			
Completion of training leads to an industry recognized certification			
Total number of trainees on the application			
Total score			
Average points per trainee			

Tier 3:

- The application supports incumbent employee(s) with training cost for each trainee is less than \$500 and under 1 week (25 hours) in duration, **or**
- The training is due to legislation, regulation, or policy

This application falls under tier _____, with an average points per trainee of _____ (if applicable).