Memorandum

To: Employment Ontario Network Service Providers
From: Peter O'Keefe
   Director, Finance, Analysis and Systems Support Branch
Date: September 18, 2019
Subject: 2019-2020 Employment Ontario Transfer Payment Agreements: Audited Financial Statements Submission Instructions

For the 2019-20 Transfer Payment Agreements, the ministry introduced a new requirement for service providers to submit their organization’s 2018-19 (or the most recent available) audited financial statements. This memo provides instructions on the submission of these statements.

The ministry is requesting that statements be sent to EO.AFS@ontario.ca. Alternatively, statements may be mailed to:

Attention: Avril Louis
Finance, Analysis and Systems Support Branch
Ministry of Training, Colleges and Universities
777 Bay Street, 26th Floor, Toronto, Ontario M5G 2E5

The due date is September 30, 2019.

Service providers such as municipalities, school boards, colleges of applied arts and technology and universities will be exempted from the requirement to submit audited financial statements as these reports already exist in the public domain.

Service providers that do not have agreements managed in the Service Provider Connect system will not be required to submit audited financial statements at this time.