

Memorandum

To: Employment Ontario (EO) Transfer Payment Recipients

From: David Cronin, Director
Program Delivery and Support Branch

Date: February 2, 2021

Subject: EO Transfer Payment Use of Funds

I would first like to thank you for your ongoing commitment in supporting the employment and training needs of clients during these unprecedented times.

Secondly, with the various COVID-related funding sources available to some organizations, I would like to draw your attention to **Section A4.3** of your Transfer Payment Agreement, **Use of Funds and Carry Out the Project**. It states that the Recipient will:

- not use the Funds to cover any cost that has been or will be funded or reimbursed by one or more of any third party, ministry, agency, or organization of the Government of Ontario.

This includes costs that have been or will be funded or reimbursed by the federal government, such as the Canadian Emergency Wage Subsidy.

As the fiscal year progresses towards year-end audits and preparation of your Statements of Revenue and Expenditures, this is a reminder to only claim costs that exclude those which have or will be covered by a third party, as outlined in **Section A4.3** above.

We continue to strive to be flexible and supportive during these challenging times. If you have questions, please contact your ministry representative.

Thank you,

David Cronin

Director

cc: Heather Cross, Western Region – A/Regional Director
Daniel Dubois, Eastern Region – A/Regional Director
Tariq Ismati, Central Region – Regional Director
Sherrill Marsh, Northern Region – A/Regional Director