

## Employment Ontario Information System (EOIS) Case Management System (CaMS) Bulletin

### **EOIS-CaMS Release 17.4**

The EOIS-CaMS release 17.4 is set to launch on December 11, 2017, to all service providers and ministry staff. Release 17.4 includes system enhancements and updated reports.

Key enhancements and system changes are identified below:

#### **EOIS External Reference Group Recommendations**

As a result of ongoing consultations with the EOIS External Reference Group, multiple efficiencies will be made to service plan functionality and reports, such as:

- Removing the Plan Item Owner and Responsibility sections from plan item screens.
- The Register Corporate Entity page will pre-populate with search criteria used from the Confirm Employer Not Already Registered page.
- New versions of the detailed service quality report will be available in data file format. The data files will be organized by case owner and run on a weekly basis.

#### **Canada-Ontario Job Grant (COJG)**

- A Reasonability Checklist tab will be added to the Application Home page to support application assessment.
- Ability to bulk print client plan summaries within the employer's service plan.

#### **EOIS Reports**

- Literacy and Basic Skills (LBS) All Data – IR (#60A) will be updated to capture the number of individuals referred to correctional literacy.
- Several reports will be updated to reflect the Indigenous name change.

#### **Data Files**

The EOIS Data File Definitions Report Guide will include the following new data files:

- Employment Service detailed service quality data files (#11C, #11D, #11E, #11F, #11G)
- Literacy and Basic Skills detailed service quality data file (#64C)
- Youth Job Connection detailed service quality data file (#114C)
- Youth Job Connection Summer detailed service quality data file (#124C)
- Youth Job Link detailed service quality data file (#134C).

The guide will be available on November 3, 2017. Please forward this information to your technical/IT staff.

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### **Canada-Ontario Job Grant Employer/Consortium Application Form**

A new web-based application will be launched December 2017 to employers, replacing the existing PDF form. The web application will allow easy navigation through interactive web pages. There is no change to data validation rules.

Some of the new COJG web application features and functionality are as follows:

- Accessible via any device (i.e., mobile phones, tablets, PCs and laptops)
- Easy access to online COJG Web Application user guide
- Interactive, color-coded menu bar to guide the user
- Ability to save a partially-completed application as draft
- A 30-minute, time-out session
- Data validations and error messages occur on every page to ensure data accuracy
- Printing capability
- Built-in calculator.

The deadline to submit a previously downloaded PDF form will be posted to the COJG online portal for employers. The PDF forms will not be accepted after the deadline and employers will be required to complete the web application form.

Service providers and ministry staff will not be impacted by the new web application. Staff will continue receiving applications in EOIS-CaMS as usual.

### **Release 17.4 and COJG Web Application Resources**

The ministry plans to update EOIS-CaMS support products to help service providers with the changes. All resources will be available under the [Guides and Resources](#) section of EOIS-CaMS on the Employment Ontario Partners' Gateway (EOPG). Employers will be able to access the COJG Web Application User Guide through the online portal. In addition, the COJG Cloning User Guide will be updated to include additional scenarios on November 3, 2017.

Thank you.

Finance, Analysis and Systems Support Branch

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