

Employment Ontario Information System (EOIS)
Case Management System (CaMS) Bulletin

Canada-Ontario Job Grant

The purpose of this bulletin is to provide Canada-Ontario Job Grant (COJG) service provider organizations with an update on EOIS-CaMS Canada-Ontario Job Grant functionality and the related resources.

The COJG Participant Training Information Cloning Functionality

In an effort to reduce the administrative burden of data entry, service providers have the ability to clone (copy) participant training information for a training group at one time. Once a participant service plan has been created with the training information entered, it can then be used as the “template” to copy the same training information into multiple service plans within a specific training group. The copy functionality can only be initiated from the Employer’s Service Plan Home page.

In addition to copying participant training details, staff will also have the ability to:

- Bulk approve service plans
- Bulk create plan summary
- Bulk accept/activate service plans
- Bulk close service plans.

No other changes have been made to the standard service plan structure in EOIS-CaMS.

The COJG Related Resources

To support the COJG enhancements, the ministry has developed additional resources to aid service providers with the changes. The COJG Cloning User Guide is designed to provide the user with scenarios they would most likely encounter on a regular basis. The user guide is available under the [Guides and Resources](#) section of EOIS-CaMS on the Employment Ontario Partners’ Gateway (EOPG).

Please direct any COJG-related questions or concerns to your ministry regional office.

Thank you.

Finance, Analysis and Systems Support Branch

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