

The detailed steps can be found in Chapter 6 of the EOIS-SP Connect User Guide



Literacy Service Plan (LSP)

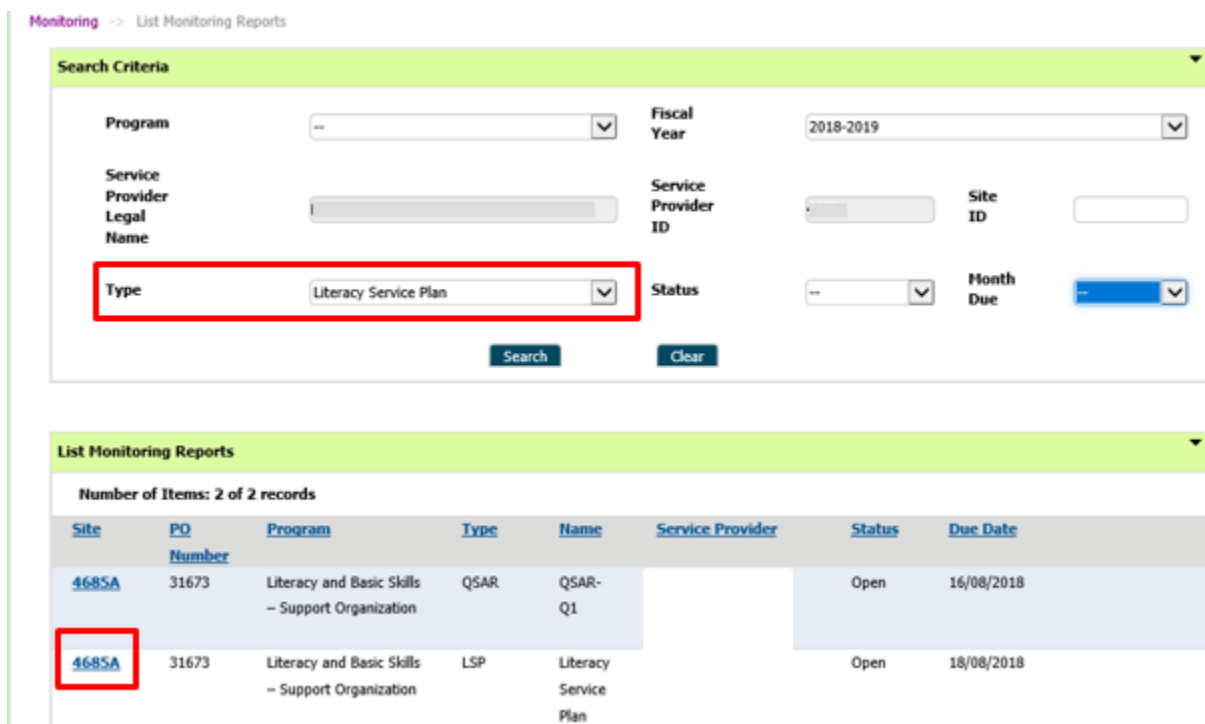
This desk aid is specific to LBS-SO Regional Networks Only

Accessing and Completing Service Delivery Chart

1. From the Dashboard, click on the Monitoring Tab. From the monitoring shortcuts click on Monitoring Reports.



2. In the Search Criteria, select Literacy Service Plan for the Type and make sure the Month Due selection is correct. Click Search. Click on the Site link to access the LSP.



- The detailed steps can be found in Chapter 6 of the EOIS-SP Connect User Guide
- Click on the tab that has the appropriate community name. Click on the Tab with the appropriate Site ID.

Literacy Service Plan **community name** Add Community All Panels

Monitoring Report Details - Literacy Service Plan

Reporting Period	01/04/2018 - 31/03/2019	Due Date	18/08/2018	Status	Open
Site		Service Provider		PO Number	
Program	Literacy and Basic Skills – Support Organization	TP Accountability Office			
Employment Training Consultant		Consultant Email			

Submit

Community Details **4515D** 3789B 4474A Add Service Delivery Chart

- Complete all mandatory fields (indicated by asterisk *). Once done, click on Save.

Community Details 4515D 3789B 4474A Add Service Delivery Chart

Service Delivery Chart Details

Site

Site Name

Site Address

Sector Not For Profit Agency

Community Name community name

Comments comments

Total Number of Learners to be Served 0

Estimated Number of Learners Served at this Location *

Client Focus *

Rationale *

Stream *

Anticipated OALCF Complexity Level(s) Served *

Goal Path *

Anglophone Deaf Francophone Indigenous

Level 1 Level 2 Level 3

Goal Path	Estimate % of Learners Served
Employment	<input type="text"/>
Apprenticeship	<input type="text"/>
Secondary School Credit	<input type="text"/>
Postsecondary Education	<input type="text"/>
Independence	<input type="text"/>

Add Itinerant Location

Save Delete Service Delivery Chart