

Memorandum

To: Employment Service (ES) and Youth Job Link (YJL) Service Providers

From: Jacqueline Cureton, Director, Program Delivery Support Branch

Date: July 20 2017

Subject: 2017-2018 ES and YJL Site Monitoring Plan

I am pleased to inform all ES and YJL service providers of the upcoming 2017-2018 site monitoring plan.

All ES and YJL service providers will be contacted by their Employment and Training Consultants (ETCs) notifying them of the upcoming monitoring level they will receive for the 2017/18 fiscal year. The relevant ES YJL Monitoring Questionnaire will be attached to the email. Service providers must return the completed questionnaire to the Ministry by the date specified in the email notification. Detailed instructions for completing the questionnaire will be included in the email. The [ES YJL Self- Assessment Questionnaires](#) are now available on the Employment Ontario Partner's Gateway (EOPG). The questionnaires have been updated to include revised questions related to the new [2016 Visual Identity and Communication Guidelines for Employment Ontario Services](#) as well as a new Performance Measures section found in the Comprehensive and Targeted Self-Assessment Questionnaires.

Please feel free to contact your Employment and Training Consultants if you require any further information.

Sincerely,

Jacqueline Cureton
Director
Program Delivery Support Branch