

Memorandum

To: Literacy and Basic Skills Support Organizations and E-Channel Support Organization

From: David Cronin, Director
Program Delivery Support Branch

Date: **November 29, 2021**

Subject: **Literacy and Basic Skills Support (LBS) Organizations and E-Channel Support Organization Transfer Payment Amending Agreement Error in Original Agreement Effective Date**

I am writing to advise you that there is an error in the LBS – Support Organization and E-Channel Support Organization Amending Agreements. The Amending Agreements created for the OALCF, Digital and Indigenous Stream initiatives were populated with the incorrect Agreement effective date. The first paragraph of the Amending Agreement should read as follows:

The Province and the Recipient (the “Parties”) entered into an agreement, effective as of **April 01, 2021**, and any other Amending Agreements signed to date.

The templates were populated with November 15, 2021, however, this date should reflect the original 2021-2022 fiscal year agreement that was signed between the Recipient and the ministry (April 1, 2021). The ministry considers the effective date of the original agreement to be April 1, 2021. To reduce the administrative burden on Recipients and ministry staff, the Amending Agreements will not require an additional amendment.

If you have any questions, please contact your Employment and Training Consultant.

Thank you.

David Cronin
Director

Cc: Heather Cross, Western Region Director
Andrew Irvine, Northern Region Director
Tariq Ismati, Eastern Region Director
Charles Bongomin, Central Region Director