

Ministry of Training, Colleges
and Universities

Program Delivery Support Branch

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To: Literacy and Basic Skills Organizations

From: Jacqueline Cureton, Director

Date: June 21, 2019

Subject: Collection of Social Insurance Numbers for the Literacy and Basic Skills Program

On April 1, 2019, the collection of Social Insurance Numbers became a mandatory requirement for the Literacy and Basic Skills program. As you may know, this change was requested by the Government of Canada, which is providing funding for Ontario's LBS program through the Labour Market Transfer Agreements.

General Questions and Answers pertaining to Employment Ontario programs were posted to the Employment Ontario Partners Gateway on March 27, 2019, to explain and support this change.

Since that time, additional questions have been raised by Literacy and Basic Skills service providers. In response, we have prepared Questions and Answers specific to the Program. In addition, we have developed a plain-language script that you can use with clients to explain the Social Insurance Number collection requirement.

The Ministry is aware of the ongoing concerns with Social Insurance Number collection for e-Channel and the Corrections Literacy Initiative clients. The Ministry is working with e-Channel service providers to resolve these challenges. We are also working with the Ministry of Solicitor General to request clarification on internal procedures and processes for the Corrections Literacy Initiative.

NEXT STEPS:

We encourage you to refer to the attached Questions and Answers and script.

If your organization has any questions, please contact your Employment and Training Consultant.

Thank you for your ongoing support of the Literacy and Basic Skills program.