

**Notice of Collection of Personal Information and Consent (Ministry of Training,
Colleges and Universities)**

The Ministry of Training, Colleges and Universities (the Ministry) provides a financial contribution to your college to offer a Pre-Apprenticeship Training Program (the Program). The goal of the Program is to increase apprenticeship registrations to ensure that Ontario has the skilled labour necessary to support growth and attract investment.

The Program is partly funded by Canada under the Labour Market Agreement (LMA) between Canada and Ontario. Under the LMA, the Ministry is required to report to Canada about the results of the Program and to evaluate and review the Program.

Under the financial contribution agreement with the Ministry, your college is required to provide de-personalized information about the ages and other characteristics of the participants, including their educational, training and employment status during and after the end of the Program.

Your college is also required to give the Ministry and its contractors or auditors access to all of its records if necessary to review, inspect, investigate, monitor and audit the performance of its obligations under its agreement with the Ministry. To do this, the Ministry may need to have access to the personal information you have provided to your college.

In addition, the Ministry or its contractors may want to contact you to ask your opinion of the Program, either individually or as part of a group, and to request your voluntary participation in public relations campaigns related to the Program. The Ministry would need to obtain your contact information from your college for these purposes.

By signing below, you give consent to the Ministry to collect your personal information from your college and use it for the above purposes.

Your personal information is collected under the *Apprenticeship and Certification, 1998 Act*, S.O. 1998, c. 22, as amended and O. Reg. 566/99 or the *Trades Qualification and Apprenticeship Act*, R.S.O. 1990, c. T.17 as amended and R.R.O. 1990, Regulation 1055; and the LMA:

http://www.hrsdc.gc.ca/eng/employment/partnerships/lma/ontario/on_lma.shtml

If you have questions about the collection, use and disclosure of this information, contact the Director of Apprenticeship, Ministry of Training, Colleges and Universities, 900 Bay Street, 23rd Floor, Toronto, Ontario M7A 1L2 (416) 326-5849.

Signature _____ Date _____
Day Month

Year _____

For participants under 18 years of age, the parent or guardian must also sign.

Signature _____ Date _____
Day Month Year

Print Name _____