

Memorandum

To: Ontario Bridge Training Program Service Providers

From: David Cronin
Director, Program Delivery Support Branch, Employment and
Training Division
Ministry of Labour, Training and Skills Development

Date: November 24, 2021

Subject: Ontario Bridge Training Program - New Program Guidelines

Objective

The purpose of this memorandum is to announce the posting of the program guidelines for the Ontario Bridge Training Program (OBTP).

What is happening?

Aligned with the new funding cycle (October 1, 2021 – September 24, 2024), the ministry is introducing program guidelines for the OBTP. The document is posted on the [Employment Ontario Portal Gateway](#) for all new OBTP Service Providers to review and use as an ongoing reference.

The purpose of these guidelines is to:

- provide Service Providers and ministry staff with guidance on program design, delivery, program administration, reporting, finance, and performance measurement; and,
- Outline roles and responsibilities of Service Providers and the ministry in program delivery and administration.

Who is affected?

All OBTP Service Providers with agreements starting October 1, 2021.

What should be done now?

OBTP Service Providers with agreements starting October 1, 2021 should review the program guidelines to guide project planning, delivery and reporting.

Contact Information

For further clarification, please contact your local ministry representative.

Background

OBTP helps highly skilled internationally-trained immigrants (ITIs) in regulated and non-regulated occupations to obtain licensure and commensurate employment in their field, or in a related field, without duplicating their existing skills and education.

Since OBTP joined the Employment Ontario network in 2019, extensive consultations and reviews from areas within and outside the ministry were conducted to inform the development of the program guidelines.

In Winter 2021, the ministry undertook a competitive Request for Applications (RFA) process to select applicants for the October 1, 2021 - September 30, 2024 OBTP funding cycle. The [RFA Application Guidelines](#) were based on the new program guidelines. Given the start of the new funding cycle, the new program guidelines have been released for OBTP Service Providers to align the design and support the delivery of all OBTP projects.

Sincerely,

David Cronin
Director
Program Delivery Support Branch

CC: Charles Bongomin, Central Region Director
Heather Cross, Western Region Director
Andrew Irvine, Northern Region Director
Tariq Ismati, Eastern Region Director