

MEMORANDUM

TO: Employment Ontario Delivery Partners

FROM: David Cronin, Director
Program Delivery Support Branch
Ministry of Labour, Training and Skills Development

DATE: November 29, 2021

SUBJECT: Participant and Employer forms for the Ontario Bridge Training Program

I am writing to advise you that the following forms for the Ontario Bridge Training Program (OBTP) are now available for your use:

- OBTP Participant Registration form (ON00320E), and
- Revised Employment Ontario Employer Registration form (3004E).

The OBTP Training Placement Agreement form will be available shortly. All forms were designed to capture the appropriate program specific client information to align with the Employment Ontario Information System – Case Management System (EOIS-CaMS).

The OBTP Participant Registration forms contain a Notice of Collection and Consent (NOCC) that is to be acknowledged and signed the client. It is the responsibility of the Recipient to review the NOCC with Employment Ontario clients when collecting their personal information.

A link to the revised form can be found on the [forms page](#) of the Employment Ontario Partners Gateway (EOPG) and on the Ministry of Government and Consumer Services [Central Forms Repository](#).

**Ministry of Labour, Training and
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The forms are fillable, saveable and printable as well as AODA compliant. In order to view/print the form, users will need Adobe Acrobat Reader (version 10.0 or above) installed on their computers.

The ministry would also like to remind Employment Ontario Recipients of the importance of keeping the protection of client information at the forefront and recommend you carefully review Article 10 regarding the protection of client information of your transfer payment agreement.

If you have any questions regarding the revised form, please contact your Employment and Training Consultant. In the meantime, the ministry continues to provide updates through the [Employment Ontario Partners' Gateway](#).

Thank you.

David Cronin
Director

Cc: Heather Cross, Western Region Director
Andrew Irvine, Northern Region Director
Tariq Ismati, Eastern Region Director
Charles Bongomin, Central Region Director