

Memorandum

To: Employment Ontario Delivery Partners

From: David Cronin
Director
Program Delivery Support Branch

Date: **October 19, 2020**

Subject: **Ontario Job Creation Partnerships Program Updates**

OBJECTIVE

To provide Employment Ontario Delivery Partners with information pertaining to the recent Ontario Job Creation Partnerships updates to the operational tools and resources.

WHAT IS HAPPENING?

The Ministry of Labour, Training and Skills Development has engaged in a streamlining exercise to make the Ontario Job Creation Partnerships (OJCP) program more effective, by reducing red tape in the sponsor application process and streamlining the administrative processes.

Ontario Job Creation Partnerships is a relevant program that offers many benefits to employers, job seekers and the community and/or the local economy. Eligible employers can apply for funding for projects that give work experiences to eligible unemployed job seekers (participants) and the activities of each project should benefit the community and/or the local economy. Through these projects, participants gain skills and increase their chances of finding long-term employment.

As a result of this exercise, the following changes have been implemented:

- The **OJCP Concept Paper**, which was a requirement to be submitted to the Ministry prior to the application process, has been eliminated.
- The paper-based **OJCP Sponsor Application for Funding** form has been replaced with an online automated application process. The online form may be accessed on [Ontario.ca](https://www.ontario.ca).

- The **OJCP Budget Sheet Template** is now an external tool to be submitted along with the Sponsor Application for Funding online form.
- The **OJCP Sponsor Application Guide** has been updated to support applicants in the new application process.
- A new **OJCP Fact Sheet** has been developed to be used as a marketing and advertising tool, providing an overview of the program to job seekers and employers.
- The **Questions and Answers for OJCP Participants** has been refreshed.
- **Questions and Answers for Employment Service Providers and Service System Managers** have been developed to support Employment Ontario Delivery Partners by providing answers to general OJCP programmatic questions.
- The **OJCP website** on Ontario.ca has been updated and includes a link to the new online application form.

BACKGROUND

Ontario Job Creation Partnerships is an employment program that provides funding to eligible employers (sponsors) by supporting projects that gives unemployed job seekers (participants) the opportunity to:

- work on projects that benefit the community or local economy
- add recent work experience to their resumes
- develop or enhance employable skills
- network

This program is designed to improve the long-term employment prospects of participants while they look for permanent full-time employment.

NEXT STEPS

Employment Ontario Delivery Partners should familiarize themselves with the revised and new program tools available on the [Employment Ontario Partners' Gateway](#).

Thank you for your ongoing commitment to supporting job seekers, employers, and communities throughout our Employment Ontario network.

If you have any questions, please contact your Employment and Training Consultant.

Sincerely,

Original signed by

David Cronin
Director
Program Delivery Support Branch

cc: Tariq Ismati, Director, Central Region
Heather Cross, Director, Western Region
Daniel Dubois, Director, Eastern Region
Andrew Irvine, Director, Northern Region