Memorandum

To: Employment Ontario (EO) Network Delivery Partners

From: Andrew Irvine

Assistant Deputy Minister (Acting)
Employment and Training Division (ETD)
Ministry of Labour, Training and Skills Development

Date: January 29, 2021

Subject: Revised Second Career (SC) Application for Financial Assistance

Dear Employment Ontario (EO) Network Delivery Partners,

I am writing you today to inform you that the SC Application for Financial Assistance form has been revised to reflect a number of program changes under Phase 1 of the SC Redesign. These changes include:

- Language referring to the Employment Services Transformation (i.e., Integrated Employment Service (IES) providers, Employment Action Plans (EAP));
- Revision of language on credentials allowing inclusion of micro-credentials;
- Removing caps on tuition costs for Private Career Colleges (PCCs);
- Revision of maximum training duration to one calendar year; and,
- Revision made that evidence of good employment prospects will only be required for individuals not pursuing training in a provincial or local priority area.

The form is now available on the Ministry of Government and Consumer Services Forms Repository. Please contact your Employment and Training Consultant (ETC) if you have additional questions or require clarification.
Thank you for the work you do everyday to support the training needs of people in your communities.

Sincerely,

*Original signed by*

Andrew Irvine,
Assistant Deputy Minister (Acting)
Employment and Training Division

cc: