

**Second Career Guideline Update and Fast Track
Stream Addendum**

Questions and Answers

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Second Career Guideline Update

Why have the SC guidelines been updated?

The guidelines have been updated to include previously communicated policy updates, continuous improvement measures, and phase 1 aspects of the SC redesign.

What has been changed with the SC guideline update?

Area of Change	Explanation
Streamlining feepayer application and assessment expectations	<ul style="list-style-type: none">• Feepayers will still be required to meet eligibility criteria but will no longer be required to complete suitability or financial assessments. Feepayers will also not be required to provide job postings or employer attestations as laid out in section 2.4.2.• Feepayers will be exempted from the training eligibility requirements; however, selected training will still need to comply with the maximum training duration.
Maximum training duration	<ul style="list-style-type: none">• The maximum training duration has been updated to 52 weeks from 24 months.
PCC tuition caps removed	<ul style="list-style-type: none">• The existing caps on PCC tuition costs covered by SC funding have been removed.
Occupational Demand with Evidence of Good Employment Prospects	<ul style="list-style-type: none">• The ministry has identified in-demand occupations for local community priorities and provincial priority areas, as having evidence of good employment prospects.• If an individual is looking to retrain in an area not identified by the province, the individual can use the

Area of Change	Explanation
	<p>established process to demonstrate evidence of good employment prospects.</p>
<p>Reference to Integrated Employment Services (IES) added.</p>	<ul style="list-style-type: none"> Reference to the Integrated Employment Services (IES) has been included.
<p>900 SIN</p>	<ul style="list-style-type: none"> Eligibility criteria was updated to align with the communicated clarification on policy related to accessing Employment Ontario programs for individuals with 900-Series Social Insurance Numbers.
<p>Single Skills Course</p>	<ul style="list-style-type: none"> Updated to align with the communicated clarification that 'single courses' may be permitted if they improve employability.
<p>Bundled Programs</p>	<ul style="list-style-type: none"> Information added on how to handle bundled programs.
<p>Certification Exams</p>	<ul style="list-style-type: none"> Updated to align with previously communicated direction stating that funding for certificate exams may be considered if offered as part of the skills training program.
<p>Real Estate Training</p>	<ul style="list-style-type: none"> Removed reference to the program previously offered by the Ontario Real Estate Association (OREA).

Area of Change	Explanation
Ancillary Fees	<ul style="list-style-type: none"> • Language clarification regarding how (non)essential fees are to be assessed for SC financial support.
Low Income Cut-off (LICO)	<ul style="list-style-type: none"> • Updated reference to the LICO.
Indigenous Institutes	<ul style="list-style-type: none"> • Added reference to Indigenous Institutes as being eligible for SC support.
Ontario Student Assistance Program (OSAP)	<ul style="list-style-type: none"> • Language clarification regarding how OSAP applications are affected by a SC financial assessment to resolve a sequencing issue
Micro-credential language	<ul style="list-style-type: none"> • Language edited to reflect that eligible short-term duration micro-credential training programs can be supported by Second Career.

Why are you making changes to the funding caps for private career colleges?

The removal of tuition funding caps aligns with the government’s commitment to simplify the program.

What are the next steps for the SC guidelines?

The guidelines will be updated again with the second phase of the SC redesign.

Second Career Fast Track Addendum

Why has an Addendum been launched?

A Fast Track Stream has been temporarily added to the program to support Phase 1 of the Second Career redesign. This stream prioritizes workers with lower-skills, who have been laid-off as of March 1, 2020, from sectors highly impacted by the COVID-19

pandemic. It will also help individuals train for in-demand occupations in local communities and provincial priority areas.

The Addendum provides guidance to delivery partners responsible for the delivery of the Fast Track Stream.

What does the Addendum include?

The Addendum includes:

- Eligibility criteria;
- Highly impacted sectors list; and
- Approach to in-demand occupations for local communities and provincial priority areas.

Second Career Guideline and Addendum

When will the Guideline updates and Addendum be in effect?

The Guidelines and Addendum are in effect as of December 17, 2020.

For whom are the Guidelines and Addendum intended?

The Guidelines and Addendum are intended for ministry staff and external organizations responsible for the delivery of the Second Career program.

What are the next steps for the Addendum?

The Addendum will be updated regularly to ensure the identified highly impacted sectors, local community priorities and provincial priority areas are up to date and reflect current labour market realities.