

Ministry of Training,  
Colleges and Universities  
Student Support Branch  
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900 Bay Street  
Toronto ON M7A 1L2

Ministère de la Formation  
et des Collèges et Universités  
Direction du soutien aux étudiants  
9<sup>e</sup> étage, édifice Mowat  
900, rue Bay  
Toronto ON M7A 1L2



**SERVED BY REGISTERED AND REGULAR MAIL**

Thursday, June 19, 2008

A-One Windsor Truck Driving School Ltd.  
11697 County Road 42 #B  
Windsor , Ontario  
M8N 2M1

Attention: Singh Gurmeet, President

Dear Sir:

Re: Notice of Restraining Order under clause 46 (1) of the *Private Career Colleges Act, 2005*

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For the reasons set out in Schedule A, attached, I am of the view that A-One Windsor Truck Driving School Ltd. is not operating in compliance with the *Private Career Colleges Act 2005*.

**Unregistered Campus**

Pursuant to subsection 46(1) of the *Private Career Colleges Act, 2005*, I am directing you as the President of A-One Windsor Truck Driving School Ltd. to immediately cease and desist:

- Operating as an unregistered private career college;
- Offering non-approved vocational programs
- Distributing any promotional program information or website advertisements, in whatever form, that use statements that mislead, or are likely to mislead, the public for the purpose of inducing a student or prospective student to enrol in a vocational program or to enter into a contract with a private career college.

A-One Windsor Truck Driving School Ltd. will deliver to me **by registered mail or courier and by no later than Monday, July 7, 2008** a written confirmation signed by an authorized officer or other official of A-One Windsor Truck Driving School Ltd.:

- a) that A-One Windsor Truck Driving School Ltd. is no longer in operation;
- b) that A-One Windsor Truck Driving School Ltd. does not hold, directly or indirectly, any monies owing to current, former or prospective students with contracts with the school for vocational programs;

- c) that A-One Windsor Truck Driving School Ltd.'s application to register a private career college will be delivered to the Ministry by **July 31, 2008**;
- and setting out:
- d) the names and addresses of all current and former A-One Windsor Truck Driving School Ltd. students;
  - e) the location of all A-One Windsor Truck Driving School Ltd. student files;
  - f) a date and time that all files will be made available forthwith to Ministry staff for review; and
  - g) an explanation for the offering of and delivery of vocational programs prior to approval by the Ministry.

### **Compliance with the *Private Career Colleges Act, 2005***

The first step to ensuring compliance with the Act is the submission of full and complete registration documents for this unregistered campus. All private career college registration forms and guidelines, can be found at <http://www.serviceontario.ca>. Simply click on *Get the Forms You Need Quickly and Easily*, and follow the *Education and Training* link to *Private Career Colleges*. Once you review these documents, please call the telephone number listed above if you have any questions.

If your institution intends to continue to offer a vocational program but is not yet registered under the *Private Career Colleges Act, 2005* and/or the program is not yet approved by the Superintendent of Private Career Colleges, your institution cannot continue to advertise the program, accept/teach new students or collect any fees from new students.

If your institution has chosen not to continue to provide vocational programs, please confirm this with a letter to the Superintendent of Private Career Colleges. This letter must include the names and contact information of current vocational students, the programs in which they are enrolled, and the date their training will be completed.

### **Contraventions of the *Private Career Colleges Act, 2005***

Pursuant to subsection 46(1) of the *Private Career Colleges Act, 2005*, I am directing you as the President of A-One Windsor Truck Driving School Ltd. to comply with the legislation as follows:

1. A-One Windsor Truck Driving School Ltd. will **immediately** remove all non-approved vocational programs and any false or misleading information from its advertising and website.
2. A-One Windsor Truck Driving School Ltd. will provide my office with confirmation and evidence of the removal **by July 7, 2008**.
3. A-One Windsor Truck Driving School Ltd. will **immediately** stop enrolling students in non-approved programs, and refund tuition to those currently enrolled.
4. A-One Windsor Truck Driving School Ltd. will provide my office with confirmation and evidence that it has ceased enrolling students in unapproved programs and refunded tuition to those currently enrolled **by July 7, 2008**.

Letters to the Superintendent must be sent by registered mail or courier to the address above.

**Failure to Comply with the *Private Career Colleges Act, 2005***

Note that if fees are collected from students in a non-approved program, the students will have the right to a full refund of those fees regardless of whether your institution has delivered the training.

If you continue to operate a non-registered campus and offer non-approved vocational programs despite this Restraining Order, you will be operating in violation of sections 7 and 8 of the *Act* and may be subject to penalties pursuant to s. 48 of the *Act*. This may preclude subsequent registration under the *Act* on the grounds that you are carrying on activities in contravention of the *Act*.

Note that a corporation that is found guilty of an offence under section 48 of the *Act* is subject to a fine of up to \$100,000, and any officer or director of a corporation who concurs in the commission of such an offence is also guilty of an offence, and on conviction subject to a fine of up to \$25,000 or imprisonment for a term of up to one year, or both.

The legislation applicable to this Order is the *Private Career Colleges Act, 2005* and Ontario Regulation 415/06 made thereunder. The legislation and regulation is available at [www.e-laws.gov.on.ca](http://www.e-laws.gov.on.ca).

In the event that you are unable to access any relevant information on e-laws, you may contact Margot Devlin at 416-314-0497 to request that copies of the relevant legislation be sent to you. You may also contact Ms. Devlin if you have questions regarding this Order.

Sincerely,

ORIGINAL SIGNED BY

Richard Jackson  
Superintendent  
Private Career Colleges

Attachments:     Schedule A – Reasons for Decision

## Schedule A – Reasons for Decision

### Facts in support of Restraining Order

#### Legal and Operating Entities

A One Windsor Truck Driving School Ltd. was incorporated on May 21, 2004. The President of the corporation is Gurmeet Singh.

#### Pre-screening:

On August 7, 2006, A-One Windsor Truck Driving School Ltd. submitted a pre-screening form for the Tractor Trailer Driver program. It was 126 hours and trained to the vocation of AZ truck driver.

On August 30, 2006, Ministry staff followed up on A-One Windsor Truck Training School's initial registration submission received on May 10, 2006. They were advised of the outstanding documentation and that if they did not complete their registration before the new Act was proclaimed, they would have to resubmit under the new Act. The following documents were not submitted:

- Financial Security – bond
- Personal Data Forms for each instructor
- Fire Inspection

On September 21, 2006, as a result of A-One Windsor Truck Training School's failure to respond to the August 30, 2006 letter, the registration application was returned with a full refund of the registration fees of \$1,142.40. A-One Windsor Truck Training School was asked to re-submit a new application to register. In addition, A-One Windsor Truck Training School was advised that until such time as the school was registered and the programs approved, A-One Windsor Truck Training School could not offer, deliver or enrol students in vocational programs.

On February 20, 2007, Ministry staff attempted to attend at 11697 County Road 42, Windsor but could not locate the site.

While in Windsor, Ministry staff photographed the "A-One Windsor Truck Driving School" truck. The name was on the side of the truck and it appeared that a student driver was at the wheel with an instructor beside him. The telephone number on the side of the truck was 948-9500.

#### **Contravention of s. 7 and 8 of the *Private Career Colleges Act, 2005* – Operating an Unregistered Campus and delivering non-approved vocational programs Contravention of s. 11 of the *Private Career Colleges Act, 2005* - Advertising Non-approved Vocational Programs**

On May 22, 2008 the Ministry received information from a registered private career college that stated that A-One Windsor Truck Driving School Ltd. continued to operate and hold itself out as a private career college. The information indicated that A-1 Truck Driving School operates by word of mouth out of their house only. It is not in the telephone book according to our informant. A telephone number was provided. 519-564-6352.

A-One Windsor Truck Driving School Ltd. has continued to offer an AZ Truck Driving Program.

The Ministry did not receive a new submission or application to register a private career college from A-One Windsor Truck Driving School Ltd. after the Ministry wrote to them on September 21, 2006.