

**Ministry of Training,
Colleges and Universities**
Private Career Colleges Branch
9th Floor, Mowat Block
900 Bay Street
Toronto ON M7A 1L2

**Ministère de la Formation
et des Collèges et Universités**
Direction des collèges
privés d'enseignement professionnel
9^e étage, édifice Mowat
900, rue Bay
Toronto ON M7A 1L2



RESTRAINING ORDER

Served by by Fax 1-613-531-8683 and Courier

January 14, 2010

Radu Olanson, President
Oxford Seminars International Inc.,
operating as Oxford Seminars
and/or
Oxford Seminars Inc. (Oxford Seminars)
201-310 Bagot Street
Kingston, Ontario K7K 3B5

Attention: Radu Olanson, President

This is a **Restraining Order** issued under the authority of section 46 of the Private Career Colleges Act, 2005 (PCCA, 2005). As the Superintendent of Private Career Colleges, I HEREBY ORDER Oxford Seminars International Inc., operating as Oxford Seminars and/or Oxford Seminars Inc.(Oxford Seminars) TO STOP OPERATING IN CONTRAVENTION OF THE PRIVATE CAREER COLLEGES ACT, 2005 (PCCA, 2005).

The detailed reasons supporting my order are set out in Schedule A, attached. In brief, Oxford Seminars is:

- advertising an unregistered private career college and advertising unapproved vocational programs, contrary to subsections 11(1) and (2) of the PCCA, 2005, respectively,
- soliciting students to enrol in an unapproved vocational program, contrary to subsections 11(3) of that Act,
- collecting fees for unapproved vocational programs, contrary to subsection 9(1) of that Act,
- operating as an unregistered private career college, contrary to section 7 of that Act and
- offering vocational programs that are not approved by the Superintendent of Private Career Colleges, contrary to section 8 of the PCCA, 2005.

Oxford Seminars must provide written confirmation signed by a person with authority to bind the school, together with all available supporting evidence, that

the steps outlined below have been taken. This written confirmation must be delivered **immediately** by registered mail or courier to my attention and confirm that Oxford Seminars:

- has stopped advertising an unapproved Private Career College and unapproved vocational programs in Ontario.
- has stopped soliciting students to enrol in an unapproved Private Career College and unapproved vocational programs in Ontario.
- has stopped charging fees for an unapproved Private Career College and unapproved vocational programs in Ontario
- has stopped operating as a private career college;
- has stopped providing unapproved vocational programs;
- providing the ministry with a list including the names and addresses of all current and former students;
- providing refunds to students who were enrolled in unapproved vocational programs;
- is not holding, directly or indirectly, any monies owing to current, former, or prospective students of unapproved vocational programs;
- is holding student files to be available for the Superintendent's staff to review; and
- will not reopen as a private career college until such time, if any, as it has been registered.

Consequences of Failure to Comply with this Order

Failure to comply with this order may result in any or all of the following actions by the Superintendent:

1. Application for a court order from the Superior Court of Justice to compel Oxford Seminars to comply;
2. The issuance of further Administrative Monetary Penalties.
3. Prosecution for the offence of failure to comply. Upon conviction by a court of that offence, a corporation is subject to a fine of up to \$100,000; an individual, including an officer or director of a corporation who concurs in the commission of the offence, is subject to a fine of up to \$25,000, a prison term of up to one year, or both.

Obtaining a Copy of the PCCA, 2005

As noted above, the applicable legislation is the *Private Career Colleges Act, 2005* and the regulations made thereunder. The legislation and regulations are available at www.e-laws.on.ca. If you are unable to access any relevant information on e-laws, you may contact our offices at (416) 314-0500 to request that a copy of the legislation and regulations be sent to you.

Sincerely,

ORIGINAL SIGNED BY

Allan Scott
Superintendent
Private Career Colleges

Attachments: Schedule A – Detailed Reasons for Decision

Schedule A – Detailed Reasons for Decision

Background

On July 25, 2005 Ministry staff sent a letter to Lisa Marie Picken, General Manager of Oxford Seminars, 461 Princess Street, Kingston, ON, informing her that Oxford Seminars was required to register their TESL program. Ministry staff became aware of the website, <http://www.oxfordseminars.ca>, operated by Oxford Seminars International Inc., operating as Oxford Seminars and/or Oxford Seminars Inc.(Oxford Seminars), on January 6, 2010

Legal and Operating Entities

Oxford Seminars Inc. was incorporated in Ontario on December 21, 1994. Oxford Seminars International Inc. was incorporated in Ontario on December 14, 2004. Oxford Seminars International Inc. has a registered business name of Oxford Seminars which was registered on June 22, 2005. .

Contravention of Subsection 11(1) of the PCCA, 2005 – Advertising Unregistered Private Career College.

Ministry staff became aware of the website, <http://www.oxfordseminars.ca>, operated by Oxford Seminars International Inc., operating as Oxford Seminars and/or Oxford Seminars Inc.(Oxford Seminars), on January 6, 2010. A review of the website showed the following program being offered:

- TESOL/TESL Teacher Training Certification Course. The course is 60 hours in length with a cost of \$1,095.00. The program is offered in various Ontario locations:
 - Barrie
 - Guelph
 - Hamilton
 - Kingston
 - London
 - North Bay
 - North York
 - Oshawa
 - Ottawa
 - Peterborough
 - St. Catherines
 - Sudbury
 - Thunder Bay

According to the description provided on the website, the program fits the definition of a vocational program according to the PCCA, 2005. Therefore the

school is contravening the PCCA, 2005 by advertising an unregistered vocational program and therefore advertising itself as a Private Career College .

Contravention of Subsection 11(3) of the PCCA, 2005 – Soliciting persons to enrol in an Unregistered Private Career College.

On January 12, 2010, Ministry staff attended an information seminar for Oxford Seminars. The session was held at the Ontario Institute for Studies in Education (252 Bloor Street West, Toronto, Ontario) in room 2213.. Ministry staff arrived at 6:42 pm and given an information package about the TESOL/TESL Teacher Training Certification Course. The information in the package verified the information on the website; the program is 60 hours in length at a cost of \$1,095.00. There were approximately 45 people in attendance. The session was led by Cam Cobb who identified himself as an instructor with Oxford Seminars. The session gave an overview of the program. At the end of the session, Mr. Cobb encouraged people to register by offering a discount if they registered that night. Ministry staff observed Mr. Cobb receiving payment for either the full registration fee or a deposit toward the full registration fee.

According to what Ministry staff observed on January 12, 2010, Oxford Seminars was actively soliciting students to enrol in an unregistered program therefore the school in contravening the PCCA, 2005.

Contravention of section 9 of the PCCA, 2005 – Charging Fees for Unregistered Private Career College and Unapproved Programs

On January 12, 2010, Ministry staff attended an information seminar for Oxford Seminars. The session was held at the Ontario Institute for Studies in Education (252 Bloor Street West, Toronto, Ontario) in room 2213. After the information session was finished, Mr. Cam Cobb, who was leading the seminar, took registration forms for the TESOL/TESL Teacher Training Certification Course and also received payment for either the full cost, the full cost at an early registration discount, or received a deposit to be applied to the full cost of registration. Ministry staff then approached Mr. Cobb, informed him who he was and then photographed the registration forms which included some credit card information to be used for payment for the program. Students who were submitting a deposit paid in cash. In total seven forms were received by Mr. Cobb.

(PHOTOGRAPHIC EVIDENCE REMOVED)

According to what Ministry staff observed on January 12, 2010 and the photographic evidence of the registration forms, Oxford Seminars was charging fees for an unregistered Private Career College and for unapproved programs therefore the school in contravening the PCCA, 2005.

Contravention of Subsection 7, 8 of the PCCA, 2005 – operating as an unregistered private career college and offering vocational programs that are not approved.

On January 12, 2010, Ministry staff attended an information seminar for Oxford Seminars. The session was held at the Ontario Institute for Studies in Education (252 Bloor Street West, Toronto, Ontario) in room 2213. Ministry staff arrived at 6:42 pm and given an information package about the TESOL/TESL Teacher Training Certification Course. The information in the package included locations, dates and times for vocational programs offered, testimonials from graduates and a statement that confirmed operation of the institution and delivery of vocational programs since 1992.