

Ministry of Training,  
Colleges and Universities

Office of the Superintendent  
Private Career Colleges Branch  
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900 Bay Street  
Toronto ON M7A 1L2

Ministère de la Formation  
et des Collèges et Universités

Bureau du Surintendant  
Direction des collèges  
privés d'enseignement professionnel  
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Toronto ON M7A 1L2



Notice of Contravention # 97A

**Served by fax (416)665-8111; email; [mariasun@viccollege.com](mailto:mariasun@viccollege.com) and courier**

October 6, 2010

Shanqin (Maria) Sun  
CJ Trading International Inc. operating as  
Victoria International College of Business & Technology  
118-200 Consumers Road  
Toronto, ON M2J4R4

## NOTICE OF CONTRAVENTION

This letter is to inform you Maria Sun as the Director of the CJ Trading International Inc. operating as Victoria International College of Business & Technology ("Registrant") that it was determined that the Registrant contravened the following section(s) of the *Private Career Colleges Act, 2005* and/or regulations made under the Act:

- Act, s.11 – Restrictions on Advertising and soliciting **(\$1000)**
- O. Reg 415/06, s.45 - Student files **(\$750)**
- O. Reg 415/06, s. 17 - Advertising records **(\$250)**
- Act. s.23 (6) - Changes to vocational program **(\$750)**
- Act. s. 30 - Access to transcripts, read with O. Reg 415/06, s.34 - Student transcripts **(\$750)**

For a Summary of each contravention see attached Schedule A.

As per section 51 of *Ontario Regulation 415/06* of the *Private Career Colleges Act, 2005* ("Act") the Registrant is required to pay penalties totaling **\$3500** within **30 days** of the date of this notice. At this time you are required to pay this total.

Please return your payment by cheque or money order payable to the **Minister of Finance**, along with the invoice you will receive in the mail, to:

Ministry of Finance  
Payment Processing Centre  
33 King Street West

P.O Box 647  
Oshawa, ON L1J 8X3

If payment is not received within **30 days** after the date the notification was received, the amount will be subject to interest at the current postjudgment interest rate beginning on the 31<sup>st</sup> day following the date of notice. The current rate can be found at the following address:

[www.attorneygeneral.jus.gov.on.ca/english/courts/interestrates.asp](http://www.attorneygeneral.jus.gov.on.ca/english/courts/interestrates.asp).

### **Review**

If you believe that the decision made above is inaccurate you may request a review of this decision by submitting a Request for a Review of a Notice of Contravention form to the Ministry of Training, Colleges and Universities within **15 days** of receipt of the Notice of Contravention.

ORIGINAL SIGNED BY

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Allan Scott  
Superintendent of Private Career Colleges

## Schedule 'A' - Summary of Contraventions

### Act, s.11 – Restrictions on Advertising and soliciting

On May 26, 2010, designates of the Superintendent of Private Career Colleges visited the Registrant's campus at 200 Consumers Road, Scarborough Ontario. During this visit, the Principal Shanqin (Maria) Sun was advised that evidence of an advertisement for a part time Personal Support Worker Program was found on the college's "Chinese language" website. Ms. Sun acknowledged the document presented to her and informed the Designates that it was an error and she was unaware of it. Maria stated that she would have the error removed from the website.

On August 26, 2010 a Designate revisited the college's Chinese language website to discover that the advertisement was not removed. A unofficially translated statement on the college's Chinese Language website reads *"Personal Support Worker (PSW) training program is a provincial government approved training program. It follows a set of rules and regulations and it delivers a curriculum rich in practical information which fully prepares students to work as Personal Support Workers. All personal Support Worker training programs contain two components: theory and clinical placement (practicum). The entire training program normally takes about 6-12 months to complete depending on programs being offered-full time or part time."*

Another page goes on to refer to an 'optional' part-time or full-time PSW program. The Designates received numerous anonymous complaints alleging that the Registrant was offering a part time PSW program. The Registrant has not received approval from the Superintendent to offer a part time PSW program. A copy of the webpages are attached below.

Diploma - PSW (personal care)

Page 3 of 5

called to ask, you can also search the Internet, but the job opportunities in private care the most effective way is through the teachers, students and friends of this vast network of relationships, that is what we spoke networking. Victorian Institute of Education to help millions of students successfully found a job before graduating enthusiastically provide various job information. Victoria University has its own employment agency, on a regular basis a lot of work information. Victoria students have English training for students to improve their language skills, quickly find a satisfactory job of providing effective assistance.

#### Attractive salary job stability

Private nursing staff salaries can not be less than the minimum required by the Government \$ 13.78/hour, with work experience can get beyond \$ 17 - \$ 20. Private care work more flexible, part-time or full-time employment in a home for the elderly, nursing home or hospital, you can choose one of the private home, the freedom to choose working hours.

### Made in Ontario: Personal Support Worker (PSW)

By Norman

Personal Support Worker (PSW) is a profession / occupation created and well defined in Ontario. Over the past 10 years, it has truly become one of the fast growing employment fields in the province. The designation of PSW title and the formalization of PSW training programs have also gained national recognition at the same time. As aging population is projected to double in the next 2 decades, the need for Personal Support Workers undoubtedly will continue to rise and the interest for people trying to get into the field certainly will increase too.

#### Who is a Personal Support worker (PSW) anyway?

In short, a Personal Support worker (PSW) is an individual who has been trained for employment in the Health Care field and who possesses the knowledge, skills, and a positive attitude required to assist clients with personal or household needs.

#### What is PSW training program?

Personal Support Worker (PSW) training program is a provincial government approved training program. It follows a set of rules and regulations and it delivers a curriculum rich in practical information which fully prepares students to work as Personal Support Workers. All Personal Support Worker training programs contain two components: theory and clinical placement (practicum). The entire training program normally takes about 6-12 months to complete depending on programs being offered - full time or part-time.

[http://translate.googleusercontent.com/translate\\_c?hl=en&sl=zh-CN&tl=en&u=http://www.viccollege.ca/html/html/cn/famous\\_program/psw.htm&rurl=translate.google.com...](http://translate.googleusercontent.com/translate_c?hl=en&sl=zh-CN&tl=en&u=http://www.viccollege.ca/html/html/cn/famous_program/psw.htm&rurl=translate.google.com...) 8/26/2010

1. PSW has 4 years of school experience;
2. NACC the unit test points;
3. Graduates may be awarded double diploma;
4. To help students with internships, and job;
5. Experienced teacher in the class: Full Time: weekdays from 9:30 am-2: 30pm;

**More and more jobs - the private care! Stable high salary!**

PSW full name in English is the Personal Support Worker, translated into Chinese by a private sector care workers, to help those whose lives can not take care of themselves in need of care services including Home management (such as: shopping, cleaning, meal preparation), Personal Care (such as: dressing, personal hygiene), Family Responsibility (such as child care), Social and Recreational Activities (such as going to church, shopping, participate in Party) and the spirit of comfort and other services. The target could be 70 of age, it can be 18 years old university student paralyzed since childhood. Many people in private care enough about the industry overall, and believe that this choice is no choice. In fact, private care and the profession in the 21st century, North America has a high social status, well-paid, stable job and benefits. Annual budget of the Government of Canada, the two major sectors of health and education topped the list. Health of the industry, with the aging of the population of Canada seriously, requires a lot of trained personal care workers, the next 20 years, the private care of this job will become a new bright spot can be described as a real professional in the new century Star.

**A card in hand around the country**

PSW professional learning, through the Ministry of Education to choose registered, you can legally issued diploma colleges. At present, the widely welcomed by employers PSW Victoria Institute of Education professional learning for 4 months, including more than two months of classroom learning, a month or so of practice, CPR / FIRST AID's training and examination NACC. NACC's full name is the National Association of Career College, is the Government of Canada manages vocational training. Through the NACC examination, there is a PSW career License, in addition to the salary of the average income of more than 2 dollars per hour to about, you can also go to other provinces for work, ALBERTA province requires a lot of personal care workers, and starting salaries high, \$ 17/hour. CPR / FIRST AID, NACC exam test centers are at the Victoria International College, CPR / FIRST AID by the Red Cross training of personnel to the school in person, on the spot certification. NACC review by the school uniform, the pass rate topped the list at the same institutions.

**Practice a lot of advantages**

Victorian Institute of Education commitment to 100% guarantee internship students, because the Academy and 10 large Westerners, the Chinese nursing home internship agreement signed, many students are left in the practice by practice units, a part-time or full-time work personnel. As students of the Institute taking into account the requirements, so to open part-time and full-time two classes, normal and weekend courses are optional.

**Student network friend**

PSW workplace, including: Long-term Care Facility, Community, Adult Day Programs, Supportive Housing Settings, Group Homes, Hospitals, Educational Facilities. The methods include looking for work can register directly to the employer fill in a form, send resume, jobs can also be

[http://translate.googleusercontent.com/translate\\_c?hl=en&sl=zh-CN&tl=en&u=http://www.viccollege.ca/html/htm/cn/famous\\_program/psw.htm&rurl=translate.google.com...](http://translate.googleusercontent.com/translate_c?hl=en&sl=zh-CN&tl=en&u=http://www.viccollege.ca/html/htm/cn/famous_program/psw.htm&rurl=translate.google.com...) 8/26/2010

The Registrant is also advertising a '3-in-1 Data warehouse Real Project' program.. Evidence was found on the Registrant's website on August 23, 2010 to confirm that it is in fact being advertised. The Registrant is not approved to offer a Data warehouse program.

Search TEL 416-665-1888 | Contact Us

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## Data Warehouse Real Project A 3-in-1 Data Warehouse Course for Your Career Success:

### Enterprise Data Warehouse and Business Intelligence (Cognos, Informatica, Erwin, BI, ETL)

Victoria College offers a special set of Data Warehouse Courses to help you find your dream job quickly and easily:

1. **Introduction to Data Warehouse (Data Modeling, 20 hours):** To help you understand the basic concept, methodologies, standards and procedures of data warehouse industry. In addition, to help you get familiar with Erwin, the most popular data modeling tool to effectively design your data warehouse.
2. **Data Warehouse Informatica (Data Integration, 20 hours):** To help you learn

step-by-step one of the most valuable skills of a data warehouse expert - to Extract, Transfer and Load (ETL) data. A leading tool, Informatica, is used to ready you for the corporate jobs available in big companies.

3. **Data Warehouse Cognos (Business Intelligence, 20 hours):** To help you master the Business Intelligence (BI) skills using IBM Cognos - a leading data warehouse database product.

**For Details,  
Please Contact Us Today:**



### Here is what you are going to get:

- Extensive skills and in-depth knowledge to prepare you for the highly paid, stable jobs in large organizations
- Solid hands-on skills using the most popular, widely recognized and utilized tools (You will also learn how to prepare and present yourself properly if your next job requires different tools.)
- To learn the complete set of skills for all the 3 stages of data warehousing cycle: 1) Data Modeling; 2) Data Integration; 3) Business Intelligence

<http://www.viccollege.com/html/datawarehouse.htm>

8/23/2010

## **O.Reg 415/06, s.45 - Student files (\$750)**

During the investigation by the Private Career Colleges Branch, a sample of student files were reviewed to determine whether or not the school was in compliance with the Act. The sample of student files reviewed revealed that some of the student files were missing required information and documentation.

In a few instances the files were missing complete results of academic evaluations by the Registrant. In other cases, if evaluations were present, they were left unsigned and/or incomplete. Additional examples of non-compliance include;

- Student files did not contain evidence that the student met the admissions requirements for the program. Specifically medical and police reference checks were not present in the file when required.

- There were examples of files where students withdrew from the program; however, there was no evidence of a withdrawal or expulsion letter, refund calculation or refund cheque.
- There were files that were missing student contracts as required by s.20 of O.Reg 415/06
- Files where there was no record of a placement agreement in programs where placements were required.
- Student files that did not contain copies of receipts for the payment of fees as required by s.45 of O. Reg.415/06

#### O. Reg 415/06, s. 17 - Advertising records (\$250)

- At the time of the field visit the Registrant supplied the Designates with a copy of official translations for printed advertisements that were being used. However, the Registration did not supply the Designates with a translated copy of its entire Chinese language website.
- There were two documents found on the school's premises that were not translated. One was a booklet for featuring "Jerry Dai". Another was a company brochure for "Victoria College" that illustrated the company's organizational structure. Copies of the front pages of these publications have been attached below.



The greatest obstacle lying between our reality and dreams is mostly our own excuse of why we can not reach it.

— Jerry Dai



Evidence of partial translation of the Chinese language website was supplied to the Designates on August 28, 2010; however, a fully translated website has not been received to date.

**Act. s.23 (6) – Changes to vocational program (\$750)**

**Personal Support worker program (PSW)** – the National Association of Career Colleges (NACC) supplied the college with an inspection report on March 18, 2010. In this report, the NACC inspector noted that the PSW Household management course (module) is being taught at an off site facility at 739-25 Bamburgh Circle, Scarborough Ontario. This location is not an approved site for program delivery and therefore the school is in violation of s.23 (6) of the Act.

**Act s. 30 - Access to transcripts, read with O. Reg 415/06, s.34 - student transcripts**

**Transcript maintenance:** The Registrant was required to submit a copy of its transcript upload record. The record submitted indicated that the Registrant was not uploading student transcripts within the prescribed 90-days as required by s. 30 (2) of the Act.

Evidence was supplied to show that the school delayed uploads for each of their programs, in particular:

**Computerized Accounting** - of the 45 students who were reported to have graduated from the program since July 2009, 60% or 27 student transcripts were not uploaded to the transcript vendor within the prescribed 90 day time frame

**ECA** - six students who were reported to have graduated from this program between January to March 2010 did not have their transcripts sent to the transcript vendor by the Registrant until August 22, 2010.

**PSW** - of the 54 students who were reported to have graduated from this program, 41 or 76% of students did not have their transcripts sent to the transcript vendor by the Registrant within the prescribed 90 day timeframe

**Software Development** - of the 75 students that were reported to have graduated from the program, 46 or 61% of students did not have their transcripts sent to the transcript vendor by the Registrant within the prescribed 90 day timeframe