

Memorandum

To: Canada-Ontario Job Grant Service Providers

From: Jacqueline Cureton, Director, and Program Delivery Support Branch

Date: April 4, 2017

Subject: 2017/ 2018 COJG Program Changes

Further to my [previous memo](#) on March 10th, I am pleased to inform you of the changes being made to COJG processes and operations to support the updated 2017/18 Guidelines.

In addition to this memo, a supporting [Technical Training Presentation](#) is available with further details on updates made to the systems, reports, forms and agreements to support the program changes.

WHAT IS HAPPENING:

Guideline Changes

The key changes to the [COJG Guidelines](#) for 2017/2018 fiscal include:

100% Funding for Unemployed Individuals:

- New funding rules for employers with 50 or fewer employees who are training and hiring unemployed individuals are eligible for up to \$15,000 per trainee.

Attaining Value for Money in the Expenditure of Government Funds:

▪ **Three Training Provider Quotes**

- As of April 1, 2017, three quotes will be required if the total cost of the application exceeds \$25,000 or if the cost per participant per day exceeds \$700.

Textbooks, software and other training materials and travel costs:

- The maximum support for textbooks, software and other training materials are \$500 for each trainee.
- The maximum allowable support for travel costs are \$500 per trainee and is only supported when the distance travelled is greater than 24 km each way.

Other changes:

- The maximum allowable duration of training is 52 weeks from the start date of the training
- Business owners, including individuals with a controlling interest in corporations, are not eligible as trainees

System Updates and Changes

- Changes have been made to the systems, reports, forms and agreements to support the program changes.
- Please refer to the [Technical Training Presentation](#) and [2017/2018 COJG Guidelines](#) for full details

ADDITIONAL UPCOMING PROGRAM CHANGES

As a part of continuous improvement, in the coming weeks, the Ministry will also be updating the COJG assessment tool to further enhance program outcomes and support for quality training. Specifically, the ministry will be making changes to product vendor training, executive training, as well as introducing parameters to support service providers in assessing the reasonability of training costs.

The ministry will be consulting with the Employment Ontario Service Provider Reference Group members that deliver COJG prior to implementing the proposed changes and on the approach to support service providers in implementing the changes. The ministry will continue to look to this reference group, as well as employers, for input on ways to enhance the delivery of COJG.

NEXT STEPS:

Please review all of the supporting documents to better familiarize yourself with the upcoming changes. The changes listed in the guidelines will be effective from April 1, 2017. If your organization has any questions, please contact your Employment and Training Consultant (ETC).