

## **MEMORANDUM**

**TO:** Employment Ontario Delivery Partners

**FROM:** David Cronin, Director  
Program Delivery Support Branch  
Ministry of Labour, Training and Skills Development

**DATE:** July 19, 2021

**SUBJECT: Revised Employment Ontario Employer Registration Form**

I am writing to advise you that the Employment Ontario Employer Registration form (3004E/F) has been revised to include the Ontario Employment Assistance Services (OEAS) program.

In addition to Employment Service (ES), Youth Job Connection (YJC)/Youth Job Connection: Summer (YJCS) and Supported Employment (SE) employers, the Employment Ontario Employer Registration form will now be used to register Ontario Employment Assistance Services (OEAS) employers.

A link to the revised form can be found on the [forms page](#) of the Employment Ontario Partners Gateway (EOPG).

The user must select the Employment Assistance Services (OEAS) program option located at the top of the form. The relevant OEAS content will then be displayed in addition to the common section.

The form is fillable, saveable and printable. In order to view/print the form, users will need Adobe Acrobat Reader (version 10.0 or above) installed on their computers.

If you have any questions regarding the revised form, please contact your Employment and Training Consultant. In the meantime, the ministry continues to provide updates through the [Employment Ontario Partners' Gateway](#).

**Ministry of Labour, Training and  
Skills Development**

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Thank you.

David Cronin  
Director

Cc: Heather Cross, Western Region Director  
Andrew Irvine, Northern Region Director  
Tariq Ismati, Eastern Region Director  
Laura Loveridge, Central Region Director