

**Ministry of Labour, Training and  
Skills Development**

Program Delivery Support  
Branch

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**Ministère du Travail, de la Formation  
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Direction du soutien à la  
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## Memorandum

**To:** Employment Ontario (EO) Service Providers

**From:** David Cronin, Director, Program Delivery Support Branch, Employment and Training Division

**Date:** October 4, 2021

**Subject:** Incorporation of Employment Status Questionnaire in EOIS-CaMS for Clients' Outcome Data Collection

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## Objective

The purpose of this memorandum is to advise EO Service Providers of the decision to incorporate the Employment Status Questionnaire (ESQ) in the Employment Ontario Information System-Case Management System (EOIS-CaMS) for the following Employment Ontario programs:

- Ontario Job Creation Partnerships (OJCP),
- Canada-Ontario Job Grant (COJG),
- Ontario Bridge Training Program (OBTP)
- SkillsAdvance Ontario (SAO)

## What is happening?

The ministry is introducing the Employment Status Questionnaire (ESQ) which comprises a series of questions that inform data on employment outcomes. The ESQ consists of 20 questions in total, 15 of which gather data on client outcomes, employment status, and quality of employment. The remaining five capture client perceptions regarding quality and relevance of the program and/or service. The ESQ is

being implemented to ensure that the way client outcome data is captured is mutually exclusive and consistent across programs.

The ESQ will be implemented in EOIS-CaMS for OJCP, COJG, OBTP and SAO in the 2021-22 fiscal year.

- Current Transfer Payment Agreements (TPAs) for the above-mentioned programs will not require any changes as a result of the ESQ implementation.
- OBTP TPAs created for October 2021 will reflect the required ESQ information.

When implemented the ESQ will replace the existing questions in EOIS-CaMS that are currently used for gathering outcome data from clients as outlined in the program specific guidelines.

After the implementation, service providers and/or ministry staff where applicable will use the ESQ for collecting client outcome data through EOIS-CaMS.

The ministry will update the service provider network when other programs such as Second Career, Apprenticeship, and Literacy and Basic Skills will implement ESQ to capture employment outcomes information.

### **Who Is Affected?**

All EO service provider's staff who responsible for the administration of the above-mentioned programs.

### **What should be done now?**

EO Service Providers should familiarize themselves with the new ESQ document and the new processes.

Many thanks,

David Cronin

Director, Program Delivery Support Branch

Cc: Charles Bongomin, Central Region Director

Tariq Ismati, Eastern Region Director

Andrew Irvine, Northern Region Director

Heather Cross, Western Region Director