

Memorandum

To: Employment Ontario Transfer Payment Recipients

From: David Cronin, Director
Program Delivery and Support Branch

Date: May 19, 2021

Subject: 2020-21 Year-End Financial Reporting Requirements

The ministry has received inquiries about changing the due dates of the 2020-21 year-end financial reports due to the COVID-19 pandemic. I am writing today to share that all year-end financial reports originally due between now and July 30, 2021, will now be due on **July 30, 2021**. Financial reports include, but are not limited to:

- Statement of Revenue and Expenditure Reports
- Financial Statements
- Auditor's Reports

Financial reports completed prior to the due date may be submitted to the ministry early. All other reporting due dates remain unchanged, or as set out in Schedule "F" of your Transfer Payment Agreement (TPA).

I'd also like to remind those of you that require a year-end Auditor's Report, to inform your auditors to directly submit their completed report to the email address identified in Schedule "B" of your 2020-21 TPA, by the revised due date of July 30, 2021.

If your organization has any questions about the 2020-21 year-end financial reports, please contact your ministry representative.

Thank you,

David Cronin
Director
Program Delivery Support Branch

cc: Heather Cross, Western Region – Regional Director
Andrew Irvine, Northern Region – Regional Director
Tariq Ismati, Eastern Region – Regional Director
Laura Loveridge, Central Region – Regional Director