



MEMORANDUM TO: Employment Service (ES) providers
FROM: Program Delivery Support Branch
DATE: September 23, 2015
SUBJECT: **Revised ES Forms**

OBJECTIVE:

The purpose of this bulletin is to communicate to service providers delivering ES that revised ES forms have been posted to the EOPG.

BACKGROUND:

Please note changes to the following ES forms:

- **ES Participant Registration 87-1734 English/French**
- **ES Training Incentive Placement Agreement 87-1736 English/French**
- **ES Training Incentive Placement Agreement for Participant on Service Provider Payroll 87-1737 English/French**

Forms have been updated to meet AODA compliance. Other changes include:

- The requirement for a parent/guardian signature was changed to be mandatory for individuals less than 18 years old for 87-1736 and 87-1737.
- Section 6 on Employment Standards was added to 87-1736 and 87-1737 for participants and employers to certify their service provider has provided them with information about the rights and obligations pertaining to employment standards prior to the start of the placement.

The new forms can be found on the forms page of the EOPG:

<http://www.tcu.gov.on.ca/eng/eopg/tools/forms.html>

If you have any questions, please contact your ETC.