

Memorandum

To: Local Boards

From: Annette Huton, Director
Program Delivery and Support Branch

Date: May 25, 2023

Subject: Local Board Performance Measurement Documents

The ministry has posted the updated Local Board Operating and Reporting Requirements, the Continuous Improvement and Performance Measurement System (CIPMS) Report, and the Partnership Progress Report on the Employment Ontario Partners' Gateway (EOPG).

The ministry reviews and updates the Operating and Reporting Requirements for Local Boards on a regular basis. This year, the Base Indicators that are used in the Local Labour Market Plans (LLMPs) have been updated, per Local Board feedback. These indicators represent the minimum quantitative analysis that should be present in LLMPs.

The updated documents will be applicable for the 2023-24 fiscal year and can be found on the EOPG at www.eopg.ca in the section "Programs and Services", under "Labour Market and Postsecondary Education – Local Boards".

BACKGROUND:

Each year, the ministry contracts with Local Boards for local labour market planning purposes. This includes identifying, assessing, and prioritizing the skills and employment needs of employers, job seekers, apprentices, and learners.

As part of Local Board performance measurement, the ministry must monitor and evaluate Local Boards. The CIPMS Report and the Partnership Progress Report outlines the Local

Board deliverables, requirements, and the timelines for administrative reports due to the ministry.

Local Boards are also responsible for updating partnership records and making the reports available for public view on their respective websites.

If you require further information, please contact your Employment and Training Consultant. Thank you for your ongoing commitment in supporting local workforce planning in Ontario's communities.

Annette Huton
Director

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