

Employment and Training Division

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## Memorandum

**To:** Literacy and Basic Skills (LBS) Network

**From:** Simone Atungo  
Assistant Deputy Minister  
Workforce Policy and Innovation Division

Jody Young  
Assistant Deputy Minister  
Employment and Training Division

**Date:** May 8, 2023

**Subject:** **Skills for Success: 2023-24 In-Year Funding**

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In April 2021 the Government of Canada announced a \$298 million investment in their Skills for Success (SFS) Program. In 2022, the Ministry of Labour, Immigration, Training and Skills Development (MLITSD) entered into an agreement with the Government of Canada through its SFS Program for approximately \$31M in one-time funding that is supporting the ministry's Literacy and Basic Skills (LBS) program renewal objectives.

Following the decision for the ministry to continue to administer the LBS program outside of the Employment Services Transformation (EST), the ministry has embarked on a sequence of improvements, building on the LBS program's strengths to support graduated and impactful program renewal. This includes the following policy objectives:

- Capacity-building across cultural streams and delivery sectors and the continuous improvement of service delivery
- Improved employment and apprenticeship outcomes

- The delivery of more services remotely and expanded and enhanced blended learning
- Better integration of LBS services with Ontario's workforce development system
- The full implementation of the LBS Performance Management Framework to inform the creation of a performance-based funding model

The SFS activities being undertaken by the LBS network are helping to advance the ministry's LBS program renewal objectives and are informing the evolution of Ontario's workforce development system by focusing on capacity building, the creation of curriculum resources and the development and delivery of service delivery pilots related to the following five initiatives:

- Workplace Literacy
- Integration of LBS services to support Better Jobs Ontario
- Integration of LBS services to support Apprenticeship
- Underrepresented groups
- Enhancing and expanding Digital Delivery

We are grateful to the LBS support organizations for their hard work and collaboration to complete Phase One of MLITSD's SFS agreement. Their work to expand and enhance local planning and coordination, develop new curriculum resources and to build capacity across cultural streams and delivery sectors has created a strong foundation for service delivery pilots in Phase Two.

In addition to the Phase Two SFS activities contracted through 2023-24 business planning, the ministry is inviting the LBS network to undertake additional SFS activities through in-year funding.

### **How to Apply**

Organizations can apply by submitting a completed SFS application form, located on the [Employment Ontario Partners Gateway](#), to their Employment and Training Consultant. Applications will be accepted by email, for ministry review, until May 31, 2023.

Applications are open to the entire LBS network, regardless of whether an organization has previously applied for SFS funding. Applications have been drafted similar to the 2023-24 Business Plans for consistency and ease of use.

Budgets and targets for additional in-year SFS activities will be negotiated with Employment and Training Consultants and funded through amendments to 2023-24 transfer payment agreements.

If you have any questions about any of the above, please contact your Employment and Training Consultant.

Thank you for your continued dedication to helping adult learners improve their competencies and for your commitment to work with the ministry to advance LBS program renewal.

Sincerely,

Simone Atungo

Assistant Deputy Minister, Workforce Policy and Innovation Division

Jody Young

Assistant Deputy Minister, Employment and Training Division