

**Ministry of Labour, Training
and Skills Development**

Program Delivery Support Branch

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**Ministère du Travail, de la
Formation et du Développement
des compétences**

Direction du soutien à la prestation des
programmes

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Memorandum

To: Colleges of Applied Arts and Technology

From: David Cronin, Director
Program Delivery Support Branch

Date: October 12, 2021

Subject: Second Career – College Tuition Differential Transfer Payment
Agreements

To improve the administration of Employment Ontario (EO) programs, the Ministry of Labour, Training and Skills Development (ministry) is working on an initiative to add all Transfer Payment Agreements (TPAs) into our Service Provider Connect (SP Connect) system.

Moving forward, Second Career – College Tuition Differential (SC-CTD) TPAs will be added to SP Connect for the upcoming fiscal year. SP Connect provides a consistent and streamlined approach for the ministry and colleges to manage TPAs. This integration will streamline the contract administration and management process making it more efficient by automating contract execution and improving the payment process.

In addition, SP Connect offers access to online agreement details to view the most up-to-date financial information, including agreements, allocations, payment schedules and report submissions. As a result of this integration, SC-CTD TPAs will be managed by regional offices in the upcoming fiscal year.

All colleges should have access to SP Connect to manage other ministry TPAs. If further access is required within your organization to carry out activities within the SP Connect system, please connect with your designated Service Provider Registration Authority (SPRA).

An internal advisory has been communicated to regional staff.

Thank you for your continued support in the Second Career program.

Thank you,

David Cronin
Director

cc: Charles Bongomin, Central Region – A/Regional Director
Heather Cross, Western Region – Regional Director
Andrew Irvine, Northern Region – Regional Director
Tariq Ismati, Eastern Region – Regional Director