

## Memorandum

**To:** Employment Ontario Delivery Partners

**From:** **Simone Atungo**  
Assistant Deputy Minister  
Workforce Policy and Innovation Division  
Ministry of Labour, Immigration, Training and Skills  
Development

**Date:** **June 30, 2023**

**Subject:** **Skills Development Fund Capital Stream**

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Dear Employment Ontario delivery partners,

As you may recall, the government launched the third round of the Skills Development Fund (SDF) in September 2022. At that time, the ministry was exploring opportunities to include capital funding as a subsequent funding stream.

The ministry is now accepting applications for the Skills Development Fund Capital Stream. This program will increase the amount of training infrastructure capacity to support emerging and in-demand growth sectors of Ontario's economy and sectors experiencing labour market challenges.

The new SDF Capital Stream will do this by helping eligible training providers, including unions, to renovate, retrofit, repair, and expand existing training centres, convert existing buildings into training centres or help them construct new training facilities with state-of-the-art design and technology.

The eligibility requirements of the capital funding stream align with those of previous SDF rounds. Please see the program guidelines on the [Employment Ontario Partners' Gateway](#) for more information.

## **How to Apply**

You can find the Skills Development Fund Capital Stream listed on [Ontario.ca](#) along with other funding opportunities from the Ontario government. Applications will be accepted until October 10, 2023 at 4pm EST on the Transfer Payment Ontario (TPON) portal.

Applicants are required to first register with TPON to access the application form. Applicants will need to create a One-key account to access and register for TPON. Once registered, applicants can get help with the process by clicking “Get Help” for step-by-step tutorials.

Projects will be prioritized based on the strength of their application. Applicants will be required to adequately demonstrate estimated costs and how they align with the project objective. If you have further questions after reviewing program materials online, please contact [SDFCapitalProgram@ontario.ca](mailto:SDFCapitalProgram@ontario.ca).

Kindly share this information with organizations in your communities that may be interested in applying. Thank you for helping to promote awareness of this program.

Sincerely,

*Original signed by*

Simone Atungo  
Assistant Deputy Minister  
Workforce Policy and Innovation Division  
Ministry of Labour, Immigration, Training and Skills Development