

**Ministry of Advanced
Education and Skills
Development**

**Ministère de l'Enseignement
supérieur et de la Formation
professionnelle**



Program Delivery Support
Branch

Direction du soutien à la prestation
des programmes

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MEMORANDUM TO: Employment Ontario Service Providers delivering Youth
Job Connection: Summer (YJC: Summer)

FROM: Jacqueline Cureton
Director, Program Delivery Support Branch

DATE: February 23, 2017

SUBJECT: **2016-2017 YJC: Summer Program
Estimate of Expenditure Report (EER)
Reporting Period April 1, 2016 to March 31, 2017**

OBJECTIVE:

The purpose of this memorandum is to advise Youth Job Connection: Summer service providers that an additional Estimate of Expenditure Report, covering the period from April 1, 2016 to March 31, 2017, will be released via the Service Provider Connect system and due back to the ministry on April 7, 2017.

Through this final EER for 2016-2017, service providers will report on expenses incurred from April 1, 2016 to March 31, 2017. The ministry will use these reports to complete the year-end accrual process.

If your organization has any additional questions, please contact your Employment and Training Consultant (ETC).

Thank you